

MINUTES FOR THE WORKING MEETING OF THE BOARD OF TRUSTEES
OF THE OQUIRRH RECREATION AND PARKS DISTRICT
WEDNESDAY OCTOBER 27, 2021
ELEMENT EVENT CENTER- EAST CONFERENCE ROOM
5658 S COUGAR LANE (4800 WEST),
KEARNS, UTAH

Present:

Laurie Stringham, Chair
Jeff Monson, Vice-Chair
Jeff Perry, Trustee

Staff Present:

Kevin Schmidt - Executive Director
Teejay Millar – Controller

Others Present:

Steve Cook
Kurt Warren
Dave Howick – District Resident and Board Elect
Eric Hutchins – District Resident and County representative

CALL TO ORDER

Vice-Chair Monson called the meeting to order at 12:19 PM

Public Comment

No Public Comment

Discussion of 2022 Tentative Budget

Mr. Schmidt reported that this was a continuation of the previous meeting for the 2022 Budget. Mr. Schmidt let those present know the updates concerning the fees, salaries and the cola increases, were adjusted in the current budget, presented at the regular board meeting on October 20, 2021. Mr. Millar continued to explain the reason for the changes. The Board and those present further discussed the updates on the tentative budget.

Discussion regarding Capital Plan

Mr. Millar move on to the discussion on the Capital budget. He turned the time over to Trustee Perry. Mr. Perry wanted to discuss the comp pool. He stated he had a walk through the facility with Mr. Millar, Mr. Schmidt, and Mr. Warren. Trustee Perry wanted to discuss, what options the facility may have to repair and get funding for repair and/or replacement of the comp pool. Mr. Hutchins reported he was here today to help support and help raise funds for replacement of capital projects including funding for the comp pool. The Board, Mr. Hutchins, and staff discussed the replacement of the comp pool and how they were going to go about getting funding, are there other options, and what kind of bonds are there to fund the project. Mr. Schmidt noted that we would need citizens advocates to help with community input.

Those present discussed funding options, what entities can the facility work with to gain additional funding sources, Chair Stringham discussed options for the funding and the various programs that are

out in the community. Chair Stringham mentioned TRCC (Tourism Recreation Culture Convention) funding. She also stated there is a tier 1 arts funding and a tier 2 programming funding which is available every year. They discussed a general obligation bond, along with other options.

Mr. Millar reported that they should not lower the property tax increase, the facility needs the revenue to move forward in the future. This organization needs this tax increase. We cannot talk about building a new building that we do not have revenue to maintain. We cannot turn this down, we desperately need this tax increase, not because of the comp pool, which is a tiny, tiny portion of why we need the increase. Mr. Perry said that he understands the information and the graphs and part of his hesitation was due to wanting to see what other revenue we could bring in for the budget to help offset the expenses by working with the managers and director. Chair Stringham discussed the issues that Covid has had on the facility in regard to revenue. This is a compounding problem for everyone, but unlike Cities and Counties we did not get ARPA funding to help backfill those expenses. Mr. Perry agreed. Mr. Hutchins discussed that how the District was left out of the ARPA funding, he does not understand. Chair Stringham discussed that Special Districts were left out. Mr. Hutchins explained that looking at the numbers, this amount is still not enough to raise the funding needed. Mr. Schmidt explained that the model is based on a 3% increase every year after this increase or a 6% increase every other year. Mr. Millar stated the original numbers he used was an increase of 30% now and 3% for the next 10 years in property taxes, this will barely be enough to keep the doors open to the community. Mr. Schmidt explained that this does not include doing a bond. The bond will add another \$850,000 in payments each year which would have to be added. Mr. Howick voiced his opinion on the options that were presented, he agrees with some of the information. Mr. Hutchins stated that it sounds like we need to get the District healthy financially first before we move to a bond. Mr. Millar, Chair Stringham and Mr. Schmidt all stated that yes, that is the purpose of the tax increase to get us in a more stable condition.

Mr. Perry thanked Mr. Millar for his passion on this, he stated he has passion for the facility and the public and would like to see that the pool is replaced. Mr. Perry continued to state that it does not look like we can work on replacing the comp pool now due to the need to work on the financial stability of the District. Mr. Hutchins stated he can help with the replacement of the comp pool; he does not think he will be able to help with funding for repairs and maintenance. Mr. Millar asked if they are going to go ahead and move ahead with the comp pool repairs or replacement. Chair Stringham stated they will be moving forward with it. Discussion and various other items discussed, concerning the budget, funding, and capital replacement items.

ADJOURN

Chairman Stringham declared the Special Meeting adjourned at 1:49 PM

Date: _____

Laurie Stringham – Chair

Date: _____

Jeff Monson – Vice-Chair

Date: _____

Jeff Perry – Trustee

MINUTES FOR THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
OF THE OQUIRRH RECREATION AND PARKS DISTRICT
WEDNESDAY OCTOBER 20, 2021
ELEMENT EVENT CENTER
5658 S COUGAR LANE (4800 WEST),
KEARNS, UTAH

Present:

Laurie Stringham, Chair
Jeff Monson, Vice-Chair
Jeff Perry, Trustee

Staff Present:

Kevin Schmidt – Executive Director
Teejay Millar – Controller/Assistant Director
Chris Johnson – Accountant/HR Specialist
Brad Peercy – Aquatics Manager
Kurt Warren – Facilities Manager
Jacque Wardle – Recreation Manager
Sam Page – Operations Manager
Steve Cook – Marketing Manager

Others Present:

LeAnne Powell – URPA Executive Director
Trish Hull – Salt Lake County Library
Dave Howick – Resident of the community

CALL TO ORDER

Chair Stringham called the Regular Board Meeting to order at 07:02 p.m.

CITIZEN’S COMMENT

Chair Stringham welcomed all to the meeting and solicited any public comment. Mr. Howick reported that a week ago he stated he had tripped on the plaza and informed the Board of the great job that the staff did to take care of him.

URPA Awards Presentation

Chair Stringham turned the time over to LeeAnne Powell URPA Executive Director. She began by explaining the reason she was here. Ms. Powell was there to present an award for Innovation of the year, she explained the background of this award. She presented the award to Ms. Bell for the read-to-swim award, and Ms. Trish Hull for the Salt Lake County Library Systems for working together on making the community stronger and better.

Ms. Powell then presented an award to Mr. Peercy for Outstanding Aquatics Professional of the year. Ms. Powell commended Mr. Peercy on his outstanding professional in the aquatic's profession. She let the board know that everyone in the aquatic's profession know who Brad Peercy is, when he talks people listen. Ms. Powell wanted to thank him for all his work and is proud to know and serve with him in the recreation profession, especially in aquatics.

Chair Stringham reported that several past employees from the Facility were also presented awards, Mr. Riley Astill, Mr. Kelly Briggs, and Ms. Patti Hansen.

APPROVAL OF MINUTES

After a brief discussion, Trustee Perry moved to approve the minutes for the following meetings:

August 18, 2021 - Working Board Meeting

August 18, 2021 - Regular Board Meeting

August 31, 2021 - Special Board Meeting

Vice-Chair Monson seconded the motion. Motion carried unanimously with Chair Stringham, Vice-Chair Monson and Trustee Perry voting "Aye."

(The process for the minutes for each board meeting is as follows: Minutes are taken at each Board meeting and prepared for the Board to review for accuracy and completeness. The minutes are then e-mailed to each Board member. The Board members review the minutes and make any necessary changes, which are then e-mailed back to Ms. Johnson who is to prepare them for Board approval at the next regular Board meeting).

APPROVAL OF PAYABLES & FINANCIALS

After review, Vice-Chair Monson made a motion to ratify the October 6, 2021 payables in the amount of \$ 116,382.11. Trustee Perry seconded the motion. Motion carried unanimously with Chair Stringham, Vice-Chair Monson and Trustee Perry voting "Aye."

After review, Vice-Chair Monson made a motion to approve the October 20, 2021 payables in the amount of \$ 89,956.73. Trustee Perry seconded the motion. Motion carried unanimously with Chair Stringham, Vice-Chair Monson and Trustee Perry voting "Aye."

After a brief presentation and discussion by Mr. Millar on the September financials, he proceeded to discuss the revenue and expenses. The Board asked questions concerning the financial, Mr. Millar explained and addressed those items with the board. He discussed YTD totals and reported the facility is ahead of what was budgeted.

Mr. Millar proceeded to discuss the capital replacement plan, Mr. Millar asked if they had any question on the replacement plan. The Board had questions; Mr. Millar explained those replacement costs throughout the facility. After review, Trustee Perry moved to approve the September 2021 Financials. Vice-Chair Monson seconded the motion. Motion carried

unanimously with Chair Stringham, Vice-Chair Monson and Trustee Perry voting “Aye.”

Mr. Millar proceeded to explain the 2022 capital replacement plan, He explained how they collaborated with the managers, on deciding which equipment would need to be replaced, and when. Trustee Perry asked that we have separate meeting to go over the capital replacement plan 2022. Chair Stringham reported that would set a meeting to a later date. Mr. Millar asked if the Board had any other questions.

MANAGER REPORTS

OPERATIONS

Ms. Page reported on the security report, Ms. Page reported they have turned the cases over to UPD, Ms. Page asked the Board if they had any questions on the Security or incidents/accidents reports. Vice-Chair Monson asked Ms. Page how our relationship is with UPD, Ms. Page reported the working relationship is going very well. Ms. Page reported on the memberships, cancelations, and terminations and stated there have been fewer than previous months. She reported over all her department is doing well.

AQUATICS

Mr. Percy reported attendance was up 19% from last year, YTD we are doing well compared to 2020, and from other years the facility is not too far behind. Mr. Percy reported, we are still having staff issues. Getting lifeguards and instructors hired is a concern. Mr. Percy reported the swimming lesson program is doing very well. He thanked Ms. Bell for all her hard work. Swim Meets are starting along with other programs.

Mr. Percy thanked the Board for the opportunity to attend NRPA in Nashville, he enjoyed his time and stated it was beneficial to him. Mr. Percy reported that on Nov 13-14th there will be an Olympic Development Camp, he received an update that two-time Olympian Alex Ober will be here to help with the camp.

MARKETING

Mr. Schmidt reported Mr. Cook is out of town. Mr. Schmidt reported group sales and concessions finished off very well, a big kudos to Ms. Adams for all her hard work. Mr. Schmidt discussed the Fire Water and Ice and the changes to the Indoor tri.

FACILITIES

Mr. Warren asked the Board if they had any questions, he reported on the windows, and on vandalism and tagging by kids, which was, reported to the Unified Police Department. He reported, he had sent a couple of his maintenance crew to CPO training. He gave an overview of maintenance and capital projects, his department, has been working on throughout the facility.

RECREATION

Ms. Wardle reported that they may be closing childcare a few nights a week, due to a shortage in staff. Ms. Wardle reported we passed all the requirements; we will be receiving the grant money in the next several weeks. She stated this took a while to complete, they needed to get all childcare, and the kids club employees, who will be coming back next summer trained and certified.

Discussion of 2022 Tentative Budget

Chair Stringham asked if they had any additional questions the board had on the 2022 Tentative Budget. After discussion, the Vice-Chair Monson moved to tentatively approve 2022 tentative Budget with the adjustments to the salary and fees that were discussed in the working meeting. Trustee Perry seconded the motion. Motion carried unanimously with Chair Stringham, Vice-Chair Monson and Trustee Perry voting "Aye."

EXECUTIVE DIRECTOR REPORT

Mr. Schmidt thank the Board for allowing him to attend the NRPA on-line seminar. He thanked Ms. Powell for URPA Conference; he reported it was ten times better than NRPA Conference. Mr. Schmidt thanked the Board for attending the training on the cost recovering program with Ms. Ferrell. He reported on additional items concerning the cost recovering program, and how the managers are using their knowledge to implement the cost recovery program.

Mr. Schmidt discussed his continuing work with the Covid testing sight that is using the south lot, they will be adjusting their hours, they are seeing about one hundred people a day. There are about 10% to 12% that are proving to be positive. It has been a nice benefit for the community.

Mr. Schmidt reported the Kearns Community Council awarded, Mr. Steve Cook the Hometown hero award. Mr. Schmidt thanked the Board for their support on the budget, and a thank you to Mr. Millar for all the work he has done to complete the 2022 Budget.

Mr. Schmidt reported that on Wednesday November 10th at 6:00 pm, the public hearing is set, and the Board Meeting will begin at 7:00 pm.

Chair Stringham asked the Board to look at their calendars to see when each of them has time for a meeting on the tentative budget and capital replacement meeting. The Board reviewed their schedule, the meeting was set for Wednesday October 27th at 12:00 pm. Mr. Millar asked if there is anything they need to be prepared for.

Chair Stringham let those present know the topic of the special meeting will be consideration of the Comp pool and the tentative 2022 budget. Mr. Perry suggested they produce ideas on how to receive financing. The Board asked Mr. Millar if he could have the changes to the budget prepared for this meeting.

Mr. Howick made two suggestions, on getting information for bonding, he stated there are

municipal bonding attorneys, and legal counsel, which could help with getting the financing needed for the replacement of the comp pool.

Chair Stringham suggested Mr. Howick set a meeting with Mr. Millar and Mr. Schmidt to answer any question concerning the budget and capital replacement plan for the facility.

NEXT REGULAR BOARD MEETING, NOVEMBER 10, 2021 @ 7:00 PM

ADJOURN

The Regular Meeting was adjourned at 8:02 p.m.

Date: _____
Laurie Stringham – Chair

Date: _____
Jeff Monson – Vice-Chair

Date: _____
Jeff Perry – Trustee

MINUTES FOR THE WORKING MEETING OF THE BOARD OF TRUSTEES
OF THE OQUIRRH RECREATION AND PARKS DISTRICT
WEDNESDAY OCTOBER 20, 2021
ELEMENT EVENT CENTER- EAST CONFERENCE ROOM
5658 S COUGAR LANE (4800 WEST),
KEARNS, UTAH

Present:

Laurie Stringham, Chair
Jeff Monson, Vice-Chair
Jeff Perry, Trustee

Staff Present:

Kevin Schmidt - Executive Director
Teejay Millar – Controller/Assistant Director

Others Present: Dave Howick- Resident of the Community

CALL TO ORDER

Chair Stringham called the meeting to order at 5:20 PM. Chair Stringham turned the time over to Mr. Schmidt for general discussions.

General Discussion

Discussion of 2022 Tentative Budget

Mr. Schmidt turned the time over to Mr. Miller, Mr. Millar began by reporting on the fee increases for the 2022 Tentative Budget with consideration of raising membership fees by \$25.00 for each resident category, \$50.00 for non-resident membership, and offer free memberships for employees to help with employee recruitment. Mr. Miller continued by going through the 2021 tentative budget fee line items. He presented a slide show, showing each of the categories and increases.

Mr. Millar continued by reporting and discussing the revenue and expenses, along with the department summary, which shows which departments is receiving the money. Mr. Millar asked if the Board had any questions or concerns. Mr. Millar explained how he forecasted the revenue; he took the past several years and analyzed the numbers to get a more accurate and reasonable amount. The Board discussed their questions and concerns they have on the budget, Mr. Millar answered those concerns and explained the breakdown of the expense categories.

Trustee Perry asked that they discuss the competition pool replacement plan, Mr. Millar reported they would discuss the capital replacement plan, Trustee Perry asked that a meeting be set to discuss the capital cost. The board continued with the line items presented, they discussed the utilities, gas, water, and electricity, and the fact there will be increase. Chair Stringham wanted to make sure the facility is prepared for those increases.

Mr. Millar, the board, and Mr. Howick, then discussed the capital replacement plan and the capital reserves. Mr. Millar and Chair Stringham explained to Mr. Howick the capital plan and how they have planned for future repairs. Mr. Millar further discussed salary and wages, Mr. Schmidt, and Mr. Millar discussed an increase to adjust the pay scale to come in line with the economy and doing a 5% cola increase come the first of January 2022 for all employees and a 2% merit increase. The Board discussed these options and let Mr. Millar and Mr. Schmidt know they were ok with the cola increase and to increase the merit increase to 3%.

Chair Stringham declared the working meeting to be adjourned at 6:59 p.m.

Date: _____

Laurie Stringham – Chair

Date: _____

Jeff Monson – Vice-Chair

Date: _____

Jeff Perry – Trustee

MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF TRUSTEES
OF THE OQUIRRH RECREATION AND PARKS DISTRICT
WEDNESDAY, OCTOBER 13, 2021
ELECTRONICALLY VIA ZOOM
FOR THE KEARNS OQUIRRH PARK FITNESS
5624 S Cougar Ln (4800 W); Kearns, Utah

Present:

Laurie Stringham, Chair
Jeff Monson, Vice Chair
Jeff Perry, Trustee

Staff Present: Kevin Schmidt – Executive Director

Others Present: Farrell Buller
David Howick

Call to Order:

Chair Stringham called the meeting to order at 8:35 AM

Smart Approach to Cost Recovery – Beneficiary of Services Board work session

Chair Stringham turned the time over to Farrell Buller. Ms. Buller presented the Smart Approach to Cost Recovery. Those present discussed the cost recovery program, the service categories, and the beneficiary of service. They discussed how it works, discussed our service categories and worked on a beneficiary of service exercise to rank where they thought the services should fall on the cost recovery continuum.

ADJOURN

Chair Stringham declared the meeting adjourned at 9:57 AM.

Next Regular Board Meeting will be October 20, 2021.

Date: _____

Laurie Stringham – Chair

Date: _____

Jeff Monson – Vice-Chair

Date: _____

Jeff Perry – Trustee

MINUTES FOR THE WORKING MEETING OF THE BOARD OF TRUSTEES
OF THE OQUIRRH RECREATION AND PARKS DISTRICT
WEDNESDAY SEPTEMBER 15, 2021
ELEMENT EVENT CENTER
5658 S COUGAR LANE (4800 WEST),
KEARNS, UTAH

Present:

Laurie Stringham, Chair
Jeff Monson, Vice-Chair
Jeff Perry, Trustee

Staff Present:

Kevin Schmidt - Executive Director
Teejay Millar – Controller/Assistant Director
Chris Johnson – Accountant/HR Specialist

Others Present:

CALL TO ORDER

Chair Stringham called the meeting to order at 6:25 PM. Chair Stringham turned the time over to Mr. Schmidt for general discussions.

Discussion of Operational Issues

Mr. Schmidt reported on the resignation of Mr. Millar. The Board and Mr. Schmidt thanked Teejay for all the work he has put in for the District and for all his time and sacrifices. Mr. Schmidt reported on URPA conference, he stated those that attended the conference had a get together and discussed what was taken away from the conference and how they can implement the knowledge received into the current programs.

While at the URPA Conference several awards were given to current and previous employees. Brad Peercy received the Outstanding Aquatics Professional Award and the Learn to Swim program received the Innovation of the Year Award. URPA was unable to attend tonight Board meeting, Mr. Schmidt reported they would most likely be attending the next meeting to present those awards.

Mr. Schmidt reported on the staff shortage and let the Board know that tomorrow there will be a job fair at Copper Hills High School. He stated that we are not the only agency who are struggling to get employees. Mr. Monson let them know there is a shortage of employees who for some reason or another are not interested in working.

The Board and Mr. Schmidt talked about staff and how to get more employees, one example was to start a buddy or mentor program. He discussed several other agenda items and events

happening within the facility. Mr. Schmidt reported he is still working on the cost recovery program and he and Mr. Millar will prepare a property tax information sheet and a Board schedule for the 2022 Annual Budget.

Mr. Schmidt and the Board discussed upcoming appointment for the Board of Trustees. He explained the process and asked the Board how they would like to go about selecting a candidate to fill the vacancy.

Chair Stringham declared the working meeting to be adjourned at 6:59 p.m.

Date: _____
Laurie Stringham – Chair

Date: _____
Jeff Monson – Vice-Chair

Date: _____
Jeff Perry – Trustee

MINUTES FOR THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
OF THE OQUIRRH RECREATION AND PARKS DISTRICT
WEDNESDAY SEPTEMBER 15, 2021
ELEMENT EVENT CENTER
5658 S COUGAR LANE (4800 WEST),
KEARNS, UTAH

Present:

Laurie Stringham, Chair
Jeff Monson, Vice-Chair
Jeff Perry, Trustee

Staff Present:

Kevin Schmidt – Executive Director
Teejay Millar – Controller/Assistant Director
Chris Johnson – Accountant/HR Specialist
Brad Peercy – Aquatics Manager
Kurt Warren – Facilities Manager
Jacque Wardle – Recreation Manager
Sam Page – Operations Manager
Steve Cook – Marketing Manager

Others Present:

Sandy Perry – Resident of the community

CALL TO ORDER

Chair Stringham called the Regular Board Meeting to order at 07:00 p.m.

CITIZEN'S COMMENT

Chair Stringham welcomed all to the meeting and solicited any public comment.

APPROVAL OF MINUTES

After a brief discussion, Vice-Chair Monson moved to approve the minutes for the following meetings:

August 18, 2021 - Working Board Meeting
August 18, 2021 - Regular Board Meeting
August 31, 2021 - Special Board Meeting

Trustee Perry seconded the motion. Motion carried unanimously with Chair Stringham, Vice-Chair Monson and Trustee Perry voting “Aye.”

(The process for the minutes for each board meeting is as follows: Minutes are taken at each Board meeting and prepared for the Board to review for accuracy and completeness. The minutes are then e-mailed to each Board member. The Board members review the minutes and make any necessary changes, which are then e-mailed back to Ms. Johnson who is to prepare them for Board approval at the next regular Board meeting).

APPROVAL OF PAYABLES & FINANCIALS

After review, Trustee Perry made a motion to ratify the August 4, 2021 payables in the amount of \$77,659.43. Vice-Chair Monson seconded the motion. Motion carried unanimously with Chair Stringham, Vice-Chair Monson and Trustee Perry voting “Aye.”

After discussion, Trustee Perry made a motion to approve September 15, 2021 payables in the amount of \$106,812.21. Vice-Chair Monson seconded the motion. Motion carried unanimously with Chair Stringham, Vice-Chair Monson and Trustee Perry voting “Aye.”

After a brief presentation and discussion by Mr. Millar on the financials, he reviewed the Capital Replacement Plan and proceeded to discuss the revenue and expenses. Mr. Millar reported that YTD we are ahead of what was budgeted. He asked if the Board had any other questions.

The Board, Mr. Warren and staff discussed the custodial contract, and how effective it is to have the contract workers as opposed to having a regular employee. They discussed the cleaning contract and how it works for the facility. Mr. Millar explained that there was an issue with the water meter at the tennis center and let the Board know that there will be an increase.

After review, Chair Stringham moved to approve the August 2021 Financials. Vice-Chair Monson seconded the motion. Motion carried unanimously with Chair Stringham, Vice-Chair Monson and Trustee Perry voting “Aye.”

MANAGER REPORTS

MARKETING

Mr. Cook wanted to recognize Ms. Adams for all her work in group sales and concessions with this being one of our busiest summers. He discussed the summer corporate parties and the struggles they have had. Mr. Cook reported that there will be a black-tie event this weekend. He reported on other activities happening in marketing and group sales business and corporate events.

FACILITIES

Mr. Warren asked the Board if they had any questions, he reported on the replacement of several cracked tiles on the pool deck. He discussed the State Fire inspections. He gave an overview of several projects’ maintenance has been working on throughout the facility. He

reported on the new floor scrubber which is a capital asset. He described other repair and maintenance items from the facility department that have been completed.

RECREATION

Ms. Wardle asked if they had any questions, she reported that Entheos is back after being gone for a year. She stated that the kids will be coming in in the fall and spring. Ms. Wardle reported on other activities and events, programs in recreation.

OPERATIONS

Ms. Page ask the Board if they had any questions on the incidents/accidents and there was only one security report, She reported it was a very quiet month. Ms. Page reported on the membership cancelations, and terminations and stated there have fewer than previous months. She reported over all her department is doing well.

AQUATICS

Mr. Peercy reports they have hired a new Safety Supervisor named Jenny Soifua. Mr. Peercy reported on the Doggy Paddle Day. They had a little bad weather; over all they had a very good turnout with over 200 dogs. He thanked everyone involved for all their help. He discussed the Utah Drowning Prevention Coalition and let the Board know they were hosting a golf tournament to raise funds to help prevent drowning.

Admissions for the month of August there were about 61,000 people that came thru the facility for general admissions up from 2020 that was only about 50,000. He reported it was a very good month, a very hot one with several days over the 100-degree mark. He reported on a job fair at Copperhills High School. He thanked the Board for allowing him to attend NRPA and URPA. The Board congratulated him on the award he received.

EXECUTIVE DIRECTOR REPORT

Mr. Schmidt reported they had covered the Director report in the working meeting, He asked if they had any additional questions.

Personnel Matters (Possible Closed Meeting)

Consideration of Acquisition of Real Property & Personnel Matters (Possible Closed Meeting)

Chair Stringham moved for a closed session at 7:54 p.m. to discuss the possible sale or transfer of an interest in real property held by the Oquirrh Recreation and Parks District as allowed by the Utah Code and to discuss the character, competence or physical or mental health of an individual. Vice-Chair Monson seconded the motion. The motion carried unanimously with Chair Stringham, Vice-Chair Monson and Trustee Perry voting "Aye."

Vice-Chair Monson motioned to come out of closed session at 9:23 p.m. Trustee Perry

seconded the motion. The motion carried unanimously with Chair Stringham, Vice-Chair Monson and Trustee Perry voting “Aye.”

NEXT REGULAR BOARD MEETING, OCTOBER 20, 2021 @ 7:00 PM

ADJOURN

The Regular Meeting was adjourned at 9:24 p.m.

Date: _____
Laurie Stringham – Chair

Date: _____
Jeff Monson – Vice-Chair

Date: _____
Jeff Perry – Trustee

MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF TRUSTEES
OF THE OQUIRRH RECREATION AND PARKS DISTRICT
TO BE HELD TUESDAY, AUGUST 31, 2021
AT THE KEARNS OQUIRRH PARK FITNESS CONFERENCE ROOM
& ELECTRONICALLY VIA TEAMS
5624 S Cougar Ln (4800 W); Kearns, Utah

Present:

Laurie Stringham, Chair
Jeff Monson, Vice Chair
Jeff Perry, Trustee

Staff Present:

Kevin Schmidt – Executive Director – Via Phone
Teejay Millar – Controller

Others Present: Dave Howick - Via Phone

Call to Order:

Chair Stringham called the meeting to order at 6:38

Public Comment:

No members of the public being present, there were no public comments.

Discussion and Possible Approval of Resolution 08.02 Cancellation of Oquirrh Recreation and Parks District's November 2, 2021 election and determining the unopposed declared candidates to be elected to the District's Board of Trustees

Chair Stringham reported they would be discussing the cancellation of the election for the Declaration of the Board of Trustees. After discussion, Vice-Chair Monson moved to approve Resolution 2021-02 pursuant to Utah code 20A-1-206 cancelling the Oquirrh Recreation and Parks District November 2, 2021 Election and determining the unopposed candidate to be elected to the Board of Trustees which would be David Howick. Trustee Perry seconded the motion. Motion carried unanimously with Chair Stringham, Vice-Chair Monson and Trustee Perry voting "Aye."

Personnel Matters (Possible Closed Meeting)

Vice-Chair Monson moved to go into closed session at 6:42 p.m. to discuss the character, competence or physical or mental health of an individual. Trustee Monson seconded the motion. The motion carried unanimously with Chair Stringham, Vice Chair Monson and Trustee Perry voting "Aye."

Chair Stringham stated they came out of the closed session at 7:25 p.m.

After discussion, Chair Stringham made a motion to approve the Executive Director’s annual performance review for a 3.75% increase. Vice-Chair Monson seconded the motion. Motion carried unanimously with Chair Stringham, Vice-Chair Monson and Trustee Perry voting “Aye.”

ADJOURN

Chair Stringham declared the meeting adjourned at 7:27 PM.

Next Regular Board Meeting will be September 15, 2021.

Date: _____
Laurie Stringham – Chair

Date: _____
Jeff Monson – Vice-Chair

Date: _____
Jeff Perry – Trustee

MINUTES FOR THE WORKING MEETING OF THE BOARD OF TRUSTEES
OF THE OQUIRRH RECREATION AND PARKS DISTRICT
WEDNESDAY AUGUST 18, 2021
ELEMENT EVENT CENTER
5658 S COUGAR LANE (4800 WEST),
KEARNS, UTAH

Present:

Laurie Stringham, Chair
Jeff Monson, Vice-Chair
Jeff Perry, Trustee

Staff Present:

Kevin Schmidt - Executive Director
Teejay Millar – Controller/Assistant Director
Chris Johnson – Accountant/HR Specialist

Others Present:

CALL TO ORDER

Chair Stringham called the meeting to order at 6:18 PM. Chair Stringham turned the time over to Mr. Schmidt for general discussions.

Discussion of Operational Issues

Mr. Schmidt reported on items on the regular meeting agenda, beginning with the Intent to raise taxes. He began by letting the Board know that during the National Parks & Recreation month, the facility did a few events, some of the departments did events relating to the Olympics. They did a Chomper search for the patrons, those involved would look for a shark and bring it back to the facility for a small prize. Mr. Schmidt talked about staff salary survey, each department along with Mr. Schmidt and Mr. Millar will be looking at each department and job descriptions. He discussed several other events happening at the facility, he let the Board know that they had shut down the outdoor pools due to the air quality conditions. The Board discussed the upcoming Trustee Election and discussed a special meeting on the 31st, at the Facility to approve a resolution to cancel the upcoming Election with the county. Mr. Schmidt and Mr. Millar discussed Property Tax scenarios for an increase in taxes for 2022, Mr. Millar let the board they would discuss the options in the regular meeting.

Mr. Millar proceeded to discuss the July Financials, he went through and discussed several of the department's expenses and revenues. He let the Board know how the programs in aquatics were doing, the Board asked several questions, which Mr. Millar answered and explained how well

each department were doing. Mr., Millar also reported on the expenses and let the Board know that projects have not been done due to a timing issue.

Chair Stringham let those present know that there is a new strain of the Covid virus called the Delta Variant, this variant is affecting more 20-40-year-old individuals who have not been vaccinated and some of those who have. The Board and staff discussed how this might affect the facility in the months to come.

Chair Stringham declared the working meeting to be adjourned at 6:58 p.m.

Date: _____

Laurie Stringham – Chair

Date: _____

Jeff Monson – Vice-Chair

Date: _____

Jeff Perry – Trustee

MINUTES FOR THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
OF THE OQUIRRH RECREATION AND PARKS DISTRICT
WEDNESDAY AUGUST 18, 2021
ELEMENT EVENT CENTER
5658 S COUGAR LANE (4800 WEST),
KEARNS, UTAH

Present:

Laurie Stringham, Chair
Jeff Monson, Vice-Chair
Jeff Perry, Trustee

Staff Present:

Kevin Schmidt – Executive Director
Teejay Millar – Controller/Assistant Director
Chris Johnson – Accountant/HR Specialist
Brad Peercy – Aquatics Manager
Kurt Warren – Facilities Manager
Jacque Wardle – Recreation Manager
Sam Page – Operations Manager
Steve Cook – Marketing Manager

Others Present:

Dave Howick – Resident of the Community
David Pack – Resident of West Jordan City

CALL TO ORDER

Chair Stringham called the Regular Board Meeting to order at 07:03 p.m.

CITIZEN’S COMMENT

Chair Stringham welcomed all to the meeting and solicited any public comment. Mr. Howick made an observation on how to apply for funding to get the comp pool replaced.

APPROVAL OF MINUTES

After a brief discussion, Trustee Perry moved to approve the minutes for the following meetings:

July 21, 2021 - Working Board Meeting
July 21, 2021 - Regular Board Meeting

Vice-Chair Monson seconded the motion. Motion carried unanimously with Chair Stringham, Vice-Chair Monson and Trustee Perry voting “Aye.”

(The process for the minutes for each board meeting is as follows: Minutes are taken at each Board meeting and prepared for the Board to review for accuracy and completeness. The minutes are then e-mailed to each Board member. The Board members review the minutes and make any necessary changes, which are then e-mailed back to Ms. Johnson who is to prepare them for Board approval at the next regular Board meeting).

APPROVAL OF PAYABLES & FINANCIALS

After review, Vice-Chair Monson made a motion to ratify the August 4, 2021 payables in the amount of \$94,754.65. Trustee Perry seconded the motion. Motion carried unanimously with Chair Stringham, Vice-Chair Monson and Trustee Perry voting “Aye.”

After discussion, Vice-Chair Monson made a motion to approve August 18, 2021 payables in the amount of \$113,578.26. Trustee Perry seconded the motion. Motion carried unanimously with Chair Stringham, Vice-Chair Monson and Trustee Perry voting “Aye.”

After a brief presentation and discussion by Mr. Millar on the financials in the working meeting, Mr. Millar asked if the Board had any other questions. The Board did not at this time.

Mr. Perry stated he had a few things he would like to talk about on the financials, one of them would be that; at the last Board Meeting or two Mr. Millar stated that the facility would be out of money in the next 6 to 7 years, unless we don't do something radically like raising taxes, along with revenue increases, this goes to all managers and the Director as well. Mr. Perry asked, “If you were to find out that you would be running out of money in the next 6 to 7 years, in your own personal household, would you be kind of scared?” Mr. Perry stated I would, if I knew that in 6 to 7 years there would be no money. If you knew the money would be gone in that time, would you go buy a new car? I think that answer is a no. I was looking over a few things from the expenditures for Mr. Schmidt, there was a charge for \$434.00 for custom water bottles, it wasn't a lot, but for a custom-made item, still, what was that for and why? Mr. Schmidt stated that this was a for a staff item he has coming up. Mr. Perry said seriously, you would spend \$434.00, that kind of money for water bottle, could you not have had them printed, or do you mean to tell me that this cost less than to have a regular water bottle printed on? I don't see that, but you do. Mr. Perry stated that while he was at the facility, he looked in the Directors office and saw all new office furniture, all brand new, Why? I didn't see that on any expenditure report. Mr. Perry stated there had been all new furniture with the last Director, Mr. Schmidt stated he was told when he came on in December, there was money for the new furniture. And yet in those 6 to 7 years the District would be out of money, we still used those funds for new furniture.

Mr. Perry continued on by asking how many people would be going to URPA, his count was 13. Mr. Schmidt reported there would be only 12 going. Mr. Perry asked is that a normal amount of people to be going? Chair Stringham stated this is for Provo, more attend, and that when they go out of town there are way less people that go. Mr. Perry stated I did not look at it being out of town all I see is the \$3,130.00 that was spent for the conference. This seems to be fairly high when you look at the financial situation. This is something to think about.

Mr. Perry then stated that he sees Mr. Schmidt expense report, this is sent to the board every month. He does not see the managers reports, how come? They all have expense reports they send to Mr. Schmidt. How come the Board does not see them. I think we ought to see an explanation and a justification of what is spent, on those expense reports. I would like to see if we really need those items, "this is me Mr. Perry, I am not talking about my colleagues." I would like to see their expenditures as well as the Directors reports, I would like them to justify those items, are they a need and not just a want, most of them are justified, I understand that.

Another item, the Water Polo flights from the last payables list, did we pay for this, or how were these paid for. The reason why I am asking is, when I look at your report, I see 8 people going to Dallas, I don't see who paid for it? Where is the justification, I don't see it, I don't see who paid? Mr. Perry reported he only sees what's on the report. Mr. Peercy reported that this expenditure was paid for by revenues received from Water Polo. Mr. Peercy reported we charge the kids a fee for water polo which cover the fees for water polo events. Mr. Perry would like to see the justification for this.

Mr. Perry then asked about the PLATT Electrical expenditure on the Director's credit card, I don't know what this is for, there is no description or explanation, Mr. Perry did not understand any of it and why we paid so much. Mr. Warren stated it was for a contactor for the outdoor pools and explained the reason as to why it was so expensive. Mr. Perry also had some question concerning the IT charges along with the amount being spent. Mr. Perry wanted to thank Mr. Millar for explaining the IT charges to him. Mr. Perry reported we have also saved a lot of money since the Fire Water and Ice had been canceled and asked if we banked those funds, Mr. Millar reported the money is in the general fund.

Mr. Perry then asked about staff meetings, are managers explaining to their employees during their meetings what is going on with the financial situation of the District? Mr. Perry also asked how often all managers have staff meetings. Mr. Perry would like to know how often they are holding staff meetings within their departments, some of the mangers stated they hold weekly meetings. Mr. Perry stated that the managers need to pass down the information to their staff and let them know the situation we are facing in with the facility, knowing the funds will be out within 6 to 7 years. Mr. Perry stated they need to know, they may have a solution, and or ideas on how the District can save money Mr. Perry would like their suggestions. Then Mr. Perry would like a report on the information from the mangers. Mr. Schmidt reported that he meets monthly with managers on their financial budgets, and they meet weekly as a manager group. Mr. Perry would like staff to look at subscriptions cost, budget cost and he would like to know how we are going to save money.

Mr. Perry then stated the District wants to increase property taxes by 37% and then an additional 3% after that, Mr. Perry stated this was not going to happen. We should not dish the Districts problems out to the Kearns Community. Especially when work needs to be done. Mr. Perry stated this does not need to be put down to residences, Mr. Perry thinks that we need to figure out how we are going increase revenue. Mr. Perry would like to send it down to those who use the facility; he does not think the residents should have to pay. He is going to watch this very close even though he only has a few months left on the Board. Mr. Perry stated that

this information needs to be passed down to all. Mr. Perry then thanked Mr. Millar for all the hard work he has done getting the information to the Board.

He thanked everyone and wanted to let them know, he would like justification. Chair Stringham reported that the policy states that the general manager needs to review all the expenditures. Further discussion on expenditures, Mr. Schmidt would review and ask questions on all charges. They discussed ways to get the information to the Board before the meeting. Mr. Schmidt reported on the cost recovery process and the budget process would be happening side by side and is hoping for the information and process runs smoothly and managers will be able to adjust programs and have everyone involved including the Board.

After discussion, Vice-Chair Monson moved to approve the July 2021 financials as presented. Trustee Perry seconded the motion. Motion carried unanimously with Chair Stringham, Vice-Chair Monson and Trustee Perry voting "Aye."

OQUIRRH RECREATION INTENT TO RAISE PROPERTY TAXES

Chair Stringham turned the time over to Mr. Schmidt, He discussed the options and what the increase would be in various areas of the district. The District does not have an average household, the District has a variety of demographics and has different values in homes throughout the different areas. Some areas will be paying more than others and the Board is concerned on how to communicate this information to share with the patrons of the District, letting them know ahead of time as to why the increase is necessary. The Board and those present discussed the Oquirrh Recreation and Parks District increase in property taxes for 2022 by \$1,021,738 AND HOW TO GET THE INFORMATION TO THE District in a positive way.

MANAGER REPORTS

MARKETING

Mr. Cook reported Friday Night Flicks, the last movie for the summer, he reported it went very well. He discussed the summer corporate parties and the struggles they have had. He said group sales booking for the outdoor pavilions and pools are doing well and they are very busy. He reported on online advertising such as google, Facebook page.

FACILITIES

Mr. Warren asked the Board if they had any questions, He reported on the pump issue on the round spa, Moxie, the pest control company that come in on a regular basis. He discussed the several projects the Facilities have been working on. He discussed the cleaning company, the facility has hired to clean the facility where we are short on custodial staff, he discussed several other repair and maintenance items in the facility department that have been completed.

RECREATION

Ms. Wardle asked if they had any questions, she reported on several activities in the gym, she

discussed the Olympics games the recreation did in July and stated all patrons seemed to enjoy. She reported on Top Star which is a grant that the State of Utah sent out to everyone, she asked if we could be a part of the grant. Ms. Wardle reported that after discussion they decided to allow the facility to receive the grant for programs. Ms. Wardle reported on other activities and events, programs in recreation. She then notified the Board Kay Thompson would be retiring in May in 2022.

AQUATICS

Mr. Peercy publicly thanked Mr. Howick for hiring him back in 1994. Mr. Peercy reported July has been very busy month there were about 61,000 people come thru the facility for general admissions up from 2020 that was only about 50,000. He reported it was a very good month, a very hot one and several over the 100-degree mark. He reported on the group lessons, private lessons, and other programs. He reported on the lifeguard games, JO' meet in Dallas, everything went well and very smooth. He reported Brittney Loose, Aquatics Safety Supervisor, is resigning to finish school along with other activities in the aquatics department and stated that the pools have been very busy, next month, doggie paddle day.

OPERATIONS

Ms. Page ask the Board if they had any questions on the incidents/accidents and there were a few security reports on patrons not locking up their belongings. There have been several thefts, people bringing in alcohol and a few incidents with drug paraphernalia throughout the facility. The Board noticed that there were not a whole lot of membership cancelations, and the accidents were low. She reported other areas in her department.

EXECUTIVE DIRECTOR REPORT

Mr. Schmidt covered most of his items on the working meeting, He asked if they had any additional questions. The Board and staff discussed the shortage of staff, and how the organization is going to be able to keep up with other facilities along with wage increase and keeping the staff we currently have, some is attributed to pay, other it is not. People/teenagers are not interested in working. There are so many other factors that fall into place, is it money, time or could it be the job?

Chair Stringham discussed a unique situation she reported it is called a 360-degree evaluation, where employees get to review their manager have input in the overall evaluation. Chair Stringham asked that they reschedule the Directors review until the Special Meeting on August 31, 2021.

NEXT REGULAR BOARD MEETING, SEPTEMBER 15, 2021 @ 7:00 PM

ADJOURN

The Regular Meeting was adjourned at 8:38 p.m.

Date: _____

Laurie Stringham – Chair

Date: _____

Jeff Monson – Vice-Chair

Date: _____

Jeff Perry – Trustee

MINUTES FOR THE WORKING MEETING OF THE BOARD OF TRUSTEES
OF THE OQUIRRH RECREATION AND PARKS DISTRICT
WEDNESDAY JULY 21, 2021
ELEMENT EVENT CENTER
5658 S COUGAR LANE (4800 WEST),
KEARNS, UTAH

Present:

Laurie Stringham, Chair
Jeff Monson, Vice-Chair
Jeff Perry, Trustee

Staff Present:

Kevin Schmidt - Executive Director
Teejay Millar – Controller/Assistant Director
Chris Johnson – Accountant/HR Specialist

Others Present:

CALL TO ORDER

Chair Stringham called the meeting to order at 6:15 PM. Chair Stringham turned the time over to Mr. Schmidt for general discussions.

Discussion of Operational Issues

Mr. Schmidt reported on items on the regular meeting agenda, he reported that July is National Parks & Recreation month, he also stated he has changed the verbiage for Policy #3.18, which will be discussed in the regular meeting. The Board, Mr. Schmidt and Mr. Millar discussed Property Tax scenarios for an increase in taxes for 2022, Mr. Millar presented a power point on where the facility would be if we do not do anything. He let the Board know without any changes the facility will be struggling in the next 5 years.

Vice-Chair Monson let those present know that Pam Gill of the Kearns Improvement District was retiring and stated they hired internally, and that Greg Anderson was offered the job and will become the General Manager once Pam leaves on August 12, 2021.

Chair Stringham declared the working meeting to be adjourned at 6:57 p.m.

Date: _____

Laurie Stringham – Chair

Date: _____

Jeff Monson – Vice-Chair

Date: _____

Jeff Perry – Trustee

MINUTES FOR THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
OF THE OQUIRRH RECREATION AND PARKS DISTRICT
WEDNESDAY JULY 21, 2021
ELEMENT EVENT CENTER
5658 S COUGAR LANE (4800 WEST),
KEARNS, UTAH

Present:

Laurie Stringham, Chair
Jeff Monson, Vice-Chair
Jeff Perry, Trustee

Staff Present:

Kevin Schmidt – Executive Director
Teejay Millar – Controller/Assistant Director
Chris Johnson – Accountant/HR Specialist
Brad Peercy – Aquatics Manager
Kurt Warren – Facilities Manager
Jacque Wardle – Recreation Manager
Sam Page – Operations Manager
Steve Cook – Marketing Manager

Others Present:

David Pack – Resident of West Jordan City

CALL TO ORDER

Chair Stringham called the Regular Board Meeting to order at 07:02 p.m.

CITIZEN’S COMMENT

Chair Stringham welcomed all to the meeting and solicited any public comment. Mr. Pack who introduced himself and thanked the facility and the Board for the facility and all the programs we provide.

APPROVAL OF MINUTES

After a brief discussion, Trustee Perry moved to approve the minutes for the following meetings:

June 29, 2021 - Working Board Meeting
June 29, 2021 - Regular Board Meeting

Vice-Chair Monson seconded the motion. Motion carried unanimously with Chair Stringham, Vice-Chair Monson and Trustee Perry voting “Aye.”

(The process for the minutes for each board meeting is as follows: Minutes are taken at each Board meeting and prepared for the Board to review for accuracy and completeness. The minutes are then e-mailed to each Board member. The Board members review the minutes and make any necessary changes, which are then e-mailed back to Ms. Johnson who is to prepare them for Board approval at the next regular Board meeting).

APPROVAL OF PAYABLES & FINANCIALS

After review, Vice-Chair Monson made a motion to ratify the July 07, 2021 payables in the amount of \$209,018.06. Trustee Perry seconded the motion. Motion carried unanimously with Chair Stringham, Vice-Chair Monson and Trustee Perry voting “Aye.”

After discussion, Vice-Chair Monson made a motion to approve July 21, 2021 payables in the amount of \$113,676.75. Trustee Perry seconded the motion. Motion carried unanimously with Chair Stringham, Vice-Chair Monson and Trustee Perry voting “Aye.”

After a Brief presentation and discussion by Mr. Millar, Vice-Chair Monson moved to approve the June 2021 financials as presented. Trustee Perry seconded the motion. Motion carried unanimously with Chair Stringham, Vice-Chair Monson and Trustee Perry voting “Aye.”

Discussion of Parks and Recreation Proclamation

Chair Stringham read the proclamation that was drawn up by Mr. Schmidt. The proclamation is a designation for July to be recognized as the Parks and Recreation Month. Vice-Chair Monson moved to approve the proclamation as presented, Trustee Perry seconded the motion. Motion carried unanimously with Chair Stringham, Vice-Chair Monson and Trustee Perry voting “Aye.” (A copy is included with these minutes)

MANAGER REPORTS

FACILITIES

Mr. Warren asked the Board if they had any questions, He reported on the sprinkling system in the park and the many adjustments that they have had to make. His monthly report discussed the several projects the Facilities have been working on. He discussed the cleaning company, the facility has hired to clean the facility where we are short on custodial staff, he discussed several other repair and maintenance items in the facility department that have been completed.

RECREATION

Ms. Wardle asked if they had any questions, she reported on several activities in the gym, she discussed the 14–15-year-old classes in the exercise room, she explained during covid the employees signed everyone in for childcare. She stated that procedures now are different, and parents are struggling with the changes, and are not familiar with the process. Employees in childcare are working with the parents to adjust to the change.

AQUATICS

Mr. Peercy reported June has been very busy month there were about 67,781 people come thru the facility for general admissions. He reported on the group lessons, private lessons, and other programs. He reported on the weather and how hot the month was. He reported on the State meet there are about 800 swimmers, the meet will be completed tomorrow night. He reported on activities in the aquatics department and stated that the pools have been very busy, lifeguard games are next month, doggie paddle is in September.

OPERATIONS

Ms. Page ask the Board if they had any questions on the incidents/accidents and there were a few security reports on patrons not locking up their belongings. There have been several thefts, throughout the facility. The Board noticed that there were not a whole lot of membership cancelations, and the accidents were low. She reported other areas in her department.

MARKETING

Mr. Cook reported Friday Night Flicks, due to the weather, they have one Friday night available which is August 13th, this will be the last movie night. He discussed concessions, and the struggle they are having getting the necessary items in. He said group sales booking for the outdoor pavilions and pools are doing well and they are very busy. He reported on are online advertising such as google, Facebook page.

Discussion and Possible Action Regarding 2022 Property Tax Increase

After Discussion the Board asked Mr. Millar to email the suggest scenarios and numbers for the increase and they would discuss and possible approve at the next Board meeting.

Discussion and Possible Action of Policy #3.18.6

After a brief discussion, Vice-Chair Monson noted that he would like a slight change to the Policy, concerning whether it is in the budget and or Capital the Executive Director can Board Vice- Chair Monson written policy and made a motion to approve Policy #3.18.6 with the suggested changes. Trustee Perry seconded the motion. Motion carried unanimously with Chair Stringham, Vice-Chair Monson and Trustee Perry voting "Aye."

EXECUTIVE DIRECTOR REPORT

Mr. Schmidt a big shout to the staff and mangers presented. He wanted to thank everyone for such a great job even with a staff shortage. He reported July is Parks and recreation month, he reported the Theme this our parks and recreation story, they are asking the public for their stories related and how it effects several generations along with how it effects the community, the plan is do a drawing to give away gift cards for the facility for those who participate. He stated the facility to be a up for the districts. Parks professional day was on the 16th, the facility

provided ice cream and popsicles for all the staff. He discussed the shout out Board and he is really proud of all the staff the Board appreciate the staff and how it runs, He attended the Metro township meeting and ask if they would also declare July Parks and Recreation month, Mayor Bush agreed and also made July parks and recreation month. The facility did receive the rest of the funding for the covid system, after Kevin provided all the documentation. They discussed Mountainmen park and how it should be reorganized on a professional level and make it more ADA accessible along with additional upgrades. He reported on additional items from the meeting, including the cost recovery program, how it will be a work in progress and will look at all options on how the program works, and will continue to work on saving the facility money.

NEXT REGULAR BOARD MEETING, AUGUST 18, 2021 @ 7:00 PM

ADJOURN

The Regular Meeting was adjourned at 8:31 p.m.

Date: _____

Laurie Stringham – Chair

Date: _____

Jeff Monson – Vice-Chair

Date: _____

Jeff Perry – Trustee

MINUTES FOR THE WORKING MEETING OF THE BOARD OF TRUSTEES
OF THE OQUIRRH RECREATION AND PARKS DISTRICT
TUESDAY JUNE 29, 2021
ELEMENT EVENT CENTER
5658 S COUGAR LANE (4800 WEST),
KEARNS, UTAH

Present:

Laurie Stringham, Chair
Jeff Monson, Vice-Chair
Jeff Perry, Trustee

Staff Present:

Kevin Schmidt - Executive Director
Teejay Millar – Controller/Assistant Director
Chris Johnson – Accountant/HR Specialist

Others Present:

CALL TO ORDER

Vice-Chair Monson called the meeting to order at 6:29 PM. Vice-Chair Monson turned the time over to Mr. Schmidt for general discussions.

Discussion of Operational Issues

Mr. Schmidt reported on the Property Tax increase for 2022, he also discussed the verbiage for Policy 3.18 on the authorization of purchases the Executive Director could approve that is over the excess is over the amount of \$ 25,000.00. The Board and staff discussed the Policy and asked that Mr. Schmidt reword and present at the next Board Meeting. Mr. Schmidt also discussed the Certified Tax Rate, let the Board know that the resolution and tax rate needed to be approved in the working meeting.

Mr. Millar and the Board discussed the payables list. No questions were asked. Mr. Millar reported on the Financials, he reported on the trends and changes; he discussed the admissions and membership along with the expenses, and revenues. He reported on facility repair and maintenance projects that have been completed in the last month.

Mr. Schmidt continued with various events that have happened over the last month. He discussed the write in deadline for declaration of candidacy, the Covid Vaccine clinic and hosted the Utah Drowning Prevention Coalition. He discussed the meetings he has attended and classes in person and over zoom. He also included several other items concerning the facility.

Chair Stringham declared the working meeting to be adjourned at 6:57 p.m.

Date: _____

Laurie Stringham – Chair

Date: _____

Jeff Monson – Vice-Chair

Date: _____

Jeff Perry – Trustee

MINUTES FOR THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
OF THE OQUIRRH RECREATION AND PARKS DISTRICT
TUESDAY JUNE 29, 2021
ELEMENT EVENT CENTER
5658 S COUGAR LANE (4800 WEST),
KEARNS, UTAH

Present:

Laurie Stringham, Chair
Jeff Monson, Vice-Chair
Jeff Perry, Trustee

Staff Present:

Kevin Schmidt – Executive Director
Teejay Millar – Controller/Assistant Director
Chris Johnson – Accountant/HR Specialist
Brad Peercy – Aquatics Manager - Excused
Kurt Warren – Facilities Manager - Excused
Jacque Wardle – Recreation Manager - Excused
Sam Page – Operations Manager - Excused
Steve Cook – Marketing Manager - Excused

Others Present:

David Howick

CALL TO ORDER

Chair Stringham called the Regular Board Meeting to order at 07:02 p.m.

CITIZEN'S COMMENT

Chair Stringham welcomed all to the meeting and solicited any public comment. Mr. Dave Howick was present and thank the Board for doing such a great job.

APPROVAL OF MINUTES

After a brief discussion, Vice-Chair Monson moved to approve the minutes for the following meetings:

May 19, 2021 - Working Board Meeting
May 19, 2021 - Regular Board Meeting

Trustee Perry seconded the motion. Motion carried unanimously with Chair Stringham, Vice-Chair Monson and Trustee Perry voting “Aye.”

(The process for the minutes for each board meeting is as follows: Minutes are taken at each Board meeting and prepared for the Board to review for accuracy and completeness. The minutes are then e-mailed to each Board member. The Board members review the minutes and make any necessary changes, which are then e-mailed back to Ms. Johnson who is to prepare them for Board approval at the next regular Board meeting).

APPROVAL OF PAYABLES & FINANCIALS

After review, Trustee Perry made a motion to ratify the June 02, 2021 payables in the amount of \$95,504.43. Vice-Chair Monson seconded the motion. Motion carried unanimously with Chair Stringham, Vice-Chair Monson and Trustee Perry voting “Aye.”

After review, Trustee Perry made a motion to ratify the June 16, 2021 payables in the amount of \$122,971.40. Vice-Chair Monson seconded the motion. Motion carried unanimously with Chair Stringham, Vice-Chair Monson and Trustee Perry voting “Aye.”

After a Brief discussion Vice-Chair Monson moved to approve the May 2021 financials as presented. Trustee Perry seconded the motion. Motion carried unanimously with Chair Stringham, Vice-Chair Monson and Trustee Perry voting “Aye.”

Approval and Adoption of 2021 Certified Tax Rate – Resolution #2021-01

Chair Stringham present and read the Mr. Schmidt discussed the 2021 Certified Tax Rate. Vice-Chair Monson moved to approve Resolution #2021-01 determining and fixing the property tax rate 2021 in the amount of .000751. Trustee Perry seconded the motion. Motion carried unanimously with Chair Stringham, Vice-Chair Monson and Trustee Perry voting “Aye.”

Out-of-Order

MANAGER REPORTS – Written only: Included in Board Packet

EXECUTIVE DIRECTOR REPORT

Mr. Schmidt reported and discussed many of his agenda items in the working meeting he also discussed the verbiage for Policy 3.18 on the authorization of purchases the Executive Director could approve that is over the excess is over the amount of \$ 25,000.00. He discussed the write in deadline for declaration of candidacy, the Covid Vaccine clinic along with varies other meetings and committees that he is becoming involved with.

Discussion and Possible Action of Policy #3.18

After a brief discussion, the Board asked that Mr. Schmidt reword and present at the next Board Meeting.

Discussion and Possible Action Regarding 2022 Property Tax Increase

Ms. Stringham turned the time over to Mr. Millar and Mr. Schmidt to discuss the needs of the facility with a discussion and presentation showing the items that are deteriorating and the need for the increase in property taxes for the district. After the presentation and discussion about the facility and the deteriorating of the whole facility. Mr. Millar stated that at our current rate and spending the facility will be completely broke in the 5 years. Mr. Millar reported that rates have not been increased since 2011 and the need at this point is to raise the tax about 13%. The Board asked Mr. Miller to look at other options and doing other scenarios and making smaller increases over the next few years, and still meet the needs of the facility in 10 years.

Mr. Schmidt discussed options on how to do a cost recovery program for Parks and Recreation. He is asking the Board for funds that will allow the district to go through the Smart Approach to Cost Recovery cohort program. The program would work with other agencies at the same time as going through our own services to put them on a continuum that would place our services from greatest community benefit to greatest individual benefit. The program will take several weeks and go from August until around October.

Vice-Chair Monson moved to allow The Executive Director Kevin Schmidt into an agreement to work with the Co-Hart group 110% Smart Rec Program with the amount not to exceed \$6985.00 and allow Mr. Schmidt to use the discretionary funds from the Board. Chair Stringham seconded the motion. Trustee Perry opposed. The motion carried with Chair Stringham, Vice-Chair Monson voting "Aye." with Trustee Perry opposing.

Discussion of Upcoming Board Election and Chair/Board Position

Chair Stringham asked that they go into closed meeting to discuss the Board Position, the Board then discussed the upcoming Board election, and how the Board would move forward with information.

At this time Chair Stringham Excused Ms. Johnson and Mr. Howick and ask Ms. Johnson to return once the closed meeting was complete.

Consideration of Acquisition of Real Property & Personnel Matters (Possible Closed Meeting)

Chair Stringham moved for a closed session at 8:47 p.m. to discuss the possible sale or transfer of an interest in real property held by the Oquirrh Recreation and Parks District as allowed by the Utah Code and to discuss the character, competence or physical or mental health of an individual. Vice-Chair Monson seconded the motion. The motion carried unanimously with Chair Stringham, Vice-Chair Monson and Trustee Perry "Aye."

Vice-Chair Monson motioned to come out of closed session at 9:17 p.m. Trustee Perry seconded the motion. The motion carried unanimously with Chair Stringham, Vice-Chair Monson and Trustee Perry "Aye."

Chair Stringham reported that they are back in regular meeting at 9:17 PM She then Reported she would withdrawing from the candidacy for Board of trustee for the Oquirrh Recreation and

Parks District, Chair Stringham let those present know they would have her withdraw for the candidacy later this evening.

NEXT REGULAR BOARD MEETING, JULY 21, 2021 @ 7:00 PM

ADJOURN

The Regular Meeting was adjourned at 9:21 p.m.

Date: _____
Laurie Stringham – Chair

Date: _____
Jeff Monson – Vice-Chair

Date: _____
Jeff Perry – Trustee

MINUTES FOR THE WORKING MEETING OF THE BOARD OF TRUSTEES
OF THE OQUIRRH RECREATION AND PARKS DISTRICT
WEDNESDAY MAY 19, 2021
ELEMENT EVENT CENTER
5658 S COUGAR LANE (4800 WEST),
KEARNS, UTAH

Present:

Laurie Stringham, Chair
Jeff Monson, Vice-Chair
Jeff Perry, Trustee

Staff Present:

Kevin Schmidt - Executive Director
Teejay Millar – Controller/Assistant Director
Chris Johnson – Accountant/HR Specialist

Others Present:

CALL TO ORDER

Chair Stringham called the meeting to order at 6:30 PM. Chair Stringham turned the time over to Mr. Schmidt for general discussions.

Discussion of Operational Issues

Mr. Schmidt reported that there are 2 positions open for this election and declaration of candidacy will be June 1st to 7th. He discussed the information he received from the community and metro township meeting he went to. He discussed the ZAP funding and discussed ways to be able to apply and receive the funding allocated for the west side.

Mr. Schmidt reported that the facility staff is still wearing masks, the facility has decided that as of Memorial weekend, the facility will no longer mandate employee masks. Mr. Schmidt discussed putting together information on raising the property taxes in the community. The Board and Mr. Schmidt discussed options on how to go about raising the property taxes and what this will do to the community. Mr. Schmidt reported that he and Mr. Millar would put together scenarios together to increase revenue for the facility. Mr. Schmidt discussed additional general business and information about the facility.

Mr. Millar discussed and answered questions on the payables list. Mr. Millar reported on the Financials, he reported on the trends and changes; he discussed the expenses, and revenues. He reported on admissions, and membership and reported on how the facility has progressed by going online to help increase the revenue. He discussed the expenses and what projects are currently being worked on. He moved on by discussing the capital item list and the cash flow

expenses.

Chair Stringham declared the working meeting to be adjourned at 7:00 p.m.

Date: _____

Laurie Stringham – Chair

Date: _____

Jeff Monson – Vice-Chair

Date: _____

Jeff Perry – Trustee

MINUTES FOR THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
OF THE OQUIRRH RECREATION AND PARKS DISTRICT
WEDNESDAY, MAY 19, 2021
ELEMENT EVENT CENTER
5658 S COUGAR LANE (4800 WEST),
KEARNS, UTAH

Present:

Laurie Stringham, Chair
Jeff Monson, Vice-Chair
Jeff Perry, Trustee

Staff Present:

Kevin Schmidt – Executive Director
Teejay Millar – Controller/Assistant Director
Chris Johnson – Accountant/HR Specialist
Brad Peercy – Aquatics Manager
Kurt Warren – Facilities Manager
Jacque Wardle – Recreation Manager
Sam Page – Operations Manager
Steve Cook – Marketing Manager

Others Present:

CALL TO ORDER

Chair Stringham called the Regular Board Meeting to order at 07:05 p.m.

CITIZEN'S COMMENT

Chair Stringham welcomed all to the meeting and solicited any public comment.

PRESENTATION OF THE 2019 AUDIT- (Out of Order)

Chairman Stringham turned the time over to Mr. Rob Wood, from HBME, our external auditors, to present the 2020 audit report. Mr. Wood expressed his appreciation for the work the district staff has done throughout the year to make the audit process go smoothly. He stated that the audit had gone very well and that his firm was issuing an unmodified opinion. He reported and presented in final format, the board had a week to review and provide any comments. He highlighted the financial changes and included the expenses and revenues and financial data including the depreciation of the new building. Mr. Wood asked the Board if they had any questions. Mr. Wood continued to report on several sections of the report and continued to go through the overall audit. After a discussion Vice Chair Monson moved to approve the 2020

audit as presented. Trustee Perry seconded the motion. Motion carried unanimously with Chair Stringham, Vice-Chair Monson and Trustee Perry voting “Aye.”

APPROVAL OF MINUTES

After a brief discussion, Vice-Chair Monson moved to approve the minutes for the following meetings:

April 21, 2021 - Working Board Meeting

April 21, 2021 - Regular Board Meeting

Trustee Perry seconded the motion. Motion carried unanimously with Chair Stringham, Vice-Chair Monson and Trustee Perry voting “Aye.”

(The process for the minutes for each board meeting is as follows: Minutes are taken at each Board meeting and prepared for the Board to review for accuracy and completeness. The minutes are then e-mailed to each Board member. The Board members review the minutes and make any necessary changes, which are then e-mailed back to Ms. Johnson who is to prepare them for Board approval at the next regular Board meeting).

APPROVAL OF PAYABLES & FINANCIALS

After review, Trustee Perry made a motion to ratify the May 05, 2021 payables in the amount of \$102,574.85. Vice-Chair Monson seconded the motion. Motion carried unanimously with Chair Stringham, Vice-Chair Monson and Trustee Perry voting “Aye.”

After review, Trustee Perry made a motion to ratify the May 19, 2021 payables in the amount of \$77,752.50. Vice-Chair Monson seconded the motion. Motion carried unanimously with Chair Stringham, Vice-Chair Monson and Trustee Perry voting “Aye.”

After a Brief discussion Trustee Perry moved to approve the March financials as presented. Vice-Chair Monson seconded the motion. Motion carried unanimously with Chair Stringham, Vice-Chair Monson and Trustee Perry voting “Aye.”

MANAGER REPORTS

FACILITIES

Mr. Warren asked the Board if they had any questions, He reported on the plastering projects and the leak in the outdoor recreation pool. He discussed several other projects; he noted the park and restroom were open. Mr. Warren also discussed the sprinkler valves and main building air conditioning unit, several other repair and maintenance items in the facility department that have been completed.

RECREATION

Ms. Wardle asked if they had any questions, she reported that the lunch in the park has been canceled and will be held in schools. She also explained that this would affect kids club, the kids would have to bring their own lunch every day. Ms. Wardle then reported on tennis lessons, kids camp other areas of recreation.

OPERATIONS

Ms. Page ask the Board if they had any questions on the incidents/accidents and there were no security reports. The Board noticed that there were not a whole lot of membership cancelations, and the accidents were low. She reported other areas in her department.

MARKETING

Mr. Cook talked about the new wraps that are placed outside on the pool deck. He reported that the summer brochure has been delivered. He then discussed Friday Night Flicks, group sales booking for the outdoor pavilions and pools. He is looking forward to the summer events, he also noted they are working on booking events for large groups and writing advertisement for the facility.

AQUATICS

Mr. Percy reported on attendance working through the new programs and the numbers being reported. He reported on the programs the training, planning, and cleaning getting ready for the opening of the outdoor pools this weekend. High School State water polo tournament is this weekend. In-service will be held on Saturday with all the lifeguards. He reported on activities in the aquatics department and stated that the pools have been a little busier with other pools limiting time at their facilities.

Mr. Percy reported Ms. Fullmer the Aquatics Safety Supervisor is leaving to get married and further here career in Oregon and that they have hired Brittney Loose for the new Aquatics Safety Supervisor.

EXECUTIVE DIRECTOR REPORT

Mr. Schmidt reported and discussed many of his agenda items in the working meeting. He discussed the all-staff meeting last Saturday and another one tomorrow night. He reported on the south parking lot. He asked the Board to please complete the URPA and NRPA registrations and to let him know if they would be attending. He reported that he and Mr. Millar would be putting together more information on property tax increase and different scenarios and how this will affect the community and District. He let the Board know that June 1st thru June 7th is the time candidates to declaration of candidacy.

NEXT REGULAR BOARD MEETING, MAY 19, 2021 @ 7:00 PM

ADJOURN

The Regular Meeting was adjourned at 7:47 p.m.

Date: _____

Laurie Stringham – Chair

Date: _____

Jeff Monson – Vice-Chair

Date: _____

Jeff Perry – Trustee

MINUTES FOR THE WORKING MEETING OF THE BOARD OF TRUSTEES
OF THE OQUIRRH RECREATION AND PARKS DISTRICT
WEDNESDAY APRIL 21, 2021
ELEMENT EVENT CENTER
5658 S COUGAR LANE (4800 WEST),
KEARNS, UTAH

Present:

Laurie Stringham, Chair
Jeff Monson, Vice-Chair
Jeff Perry, Trustee

Staff Present:

Kevin Schmidt - Executive Director
Teejay Millar – Controller/Assistant Director
Chris Johnson – Accountant/HR Specialist

Others Present:

CALL TO ORDER

Chair Stringham called the meeting to order at 6:23 PM. Chair Stringham turned the time over to Mr. Schmidt for general discussions.

Discussion of Operational Issues

Mr. Schmidt reported that there are 2 positions open for this election and declaration of candidacy will be June 1st to 7th. He discussed the information he received from the community and metro township meeting he went to. He discussed the ZAP funding and discussed ways to be able to apply and receive the funding allocated for the west side. The Board discussed the needs of the facility and how to go about raising the funds to help with repairs. Mr. Schmidt then discussed the CARES money the County received. Chair Stringham explained how the money was set aside and was re-allocated to help the community. Mr. Schmidt let the Board know that the URPA Conference would be August 30th to September 1st. NRPA is September 21st to the 23rd in Tennessee. He asked the Board to let him know who would be attending, NRPA and URPA. He reports there will be limited attendance, and some seminars may be virtual.

Mr. Schmidt reported that the facility has successfully launched Perfect Mind software. He thanked the staff and let the Board know they are still working on importing all the data. Mr. Schmidt discussed additional general business and information about the facility.

Mr. Millar discussed and answered questions on the payables list. Mr. Millar reported on the Financials, he reported on the trends and changes he discussed the expenses, revenues. He reported on admissions, and membership and reported on how the facility has progressed by

going online to help increase the revenue. He discussed the expenses and what project that are currently being worked on. He moved on by discussing the capital item list and the cash flow expenses.

Chair Stringham declared the working meeting to be adjourned at 7:02 p.m.

Date: _____
Laurie Stringham – Chair

Date: _____
Jeff Monson – Vice-Chair

Date: _____
Jeff Perry – Trustee

MINUTES FOR THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
OF THE OQUIRRH RECREATION AND PARKS DISTRICT
WEDNESDAY, APRIL 21, 2021
ELEMENT EVENT CENTER
5658 S COUGAR LANE (4800 WEST),
KEARNS, UTAH

Present:

Laurie Stringham, Chair
Jeff Monson, Vice-Chair
Jeff Perry, Trustee

Staff Present:

Kevin Schmidt – Executive Director
Teejay Millar – Controller/Assistant Director
Chris Johnson – Accountant/HR Specialist
Brad Peercy – Aquatics Manager
Kurt Warren – Facilities Manager
Jacque Wardle – Recreation Manager
Sam Page – Operations Manager
Steve Cook – Marketing Manager

Others Present:

CALL TO ORDER

Chair Stringham called the Regular Board Meeting to order at 07:06 p.m.

CITIZEN'S COMMENT

Chair Stringham welcomed all to the meeting and solicited any public comment.

APPROVAL OF MINUTES

After a brief discussion, Vice-Chair Monson moved to approve the minutes for the following meetings:

March 17, 2021 - Working Board Meeting
March 17, 2021 - Regular Board Meeting

Trustee Perry seconded the motion. Motion carried unanimously with Chair Stringham, Vice-Chair Monson and Trustee Perry voting “Aye.”

(The process for the minutes for each board meeting is as follows: Minutes are taken at each Board meeting and prepared for the Board to review for accuracy and completeness. The minutes are then e-mailed to each Board member. The Board members review the minutes and make any necessary changes, which are then e-mailed back to Ms. Johnson who is to prepare them for Board approval at the next regular Board meeting).

APPROVAL OF PAYABLES & FINANCIALS

After review, Trustee Perry made a motion to ratify the April 07, 2021 payables in the amount of \$ 174,479.01. Vice-Chair Monson seconded the motion. Motion carried unanimously with Chair Stringham, Vice-Chair Monson and Trustee Perry voting “Aye.”

After review, Trustee Perry made a motion to ratify the April 21, 2021 payables in the amount of \$ 131,759.31. Vice-Chair Monson seconded the motion. Motion carried unanimously with Chair Stringham, Vice-Chair Monson and Trustee Perry voting “Aye.”

After a Brief discussion Vice-Chair Monson moved to approve the March financials except for the balance sheet as presented. Trustee Perry seconded the motion. Motion carried unanimously with Chair Stringham, Vice-Chair Monson and Trustee Perry voting “Aye.”

Mr. Millar updated the Board on the 2020 Audit, Mr. Millar stated all was going well and reported that they have found no problems and will be able to present at the May Board Meeting.

Discussion and possible action for personnel policy 1.31.2.4 - Purchasing Card Use

Mr. Schmidt and Mr. Millar discussed the minor changes to the Purchasing Card Use, and the how the policy applies to the facility. After reporting on the changes and discussion, Trustee Perry made a motion to approve Policy 1.31.2.4 Purchasing Card Use. Vice-Chair Monson seconded the motion. Motion carried unanimously with Chair Stringham, Vice-Chair Monson and Trustee Perry voting “Aye.”

Discussion and possible action for personnel policy 1.31.2.7 - Reporting Fraud or Abuse of Public Funds

Mr. Schmidt discussed the personnel policy 1.31.2.7 and discussed the process they went through and stated they talked with the State Auditor and will be working with them to allow the state to receive the calls and follow through with an investigation. After further discussion Vice-Chair Monson made a motion to approve Policy 1.31.2.7 – Reporting Fraud or Abuse of Public Funds as presented. Trustee Perry seconded the motion. Motion carried unanimously with Chair Stringham, Vice-Chair Monson and Trustee Perry voting “Aye.”

MANAGER REPORTS

MARKETING

Mr. Cook reported on the brochure and let the Board know that it is almost completed. He then discussed Friday Night Flicks, group sales booking for the outdoor pavilions and pools. Mr. Cook discussed the Easter Egg drive through and well it went, along with various other events for Marketing and Group sales. He is looking forward to the summer events and events for large groups.

FACILITIES

Mr. Warren asked the Board if they had any questions, He reported on sprinkler controls and let them know that a company reached out to him for new controllers he discussed the process and on how they would work and working on options on how to be efficient and save money on water. Mr. Warren also discussed the main building air conditioning unit, several other repair and maintenance items in the facility department that have been completed.

RECREATION

Ms. Wardle asked if they had any questions, she reported on the opening of Tennis last week, Kids Camp opened the first of April and filled up very fast and a few other programs in Recreation.

AQUATICS

Mr. Peercy reported that Jessica Fullmer the Aquatics Safety Supervisor will be resigning in June and moving out of state. They have posted the position and will be doing interviews. He discussed the attendance and let the Board know we will beat attendance for 2020. He reported on activities in the aquatics department and stated that the pools have been a little busier with other pools limiting time at their facilities.

He let the Board know that May is Water Safety Month, and they plan on doing a promotion on May 22, 2021 when the outdoor pools open. He discussed the Water Polo Tournament last week and stated that all went well. Mr. Peercy reported on various other programs and activities in his department.

OPERATIONS

Ms. Page ask the Board if they had any questions on the incidents/accidents and there were no security reports. The Board had no questions concerning the membership reports. Ms. Page reported the breakdown of the memberships reported they were down from previous months. She reported other areas in her department.

EXECUTIVE DIRECTOR REPORT

Mr. Schmidt reported and discussed many of his agenda items in the working meeting. The Board

asked staff present if they had any concern about wearing a mask between employee and patrons. Staff is still wearing masks and the patrons are at a 50/50 on wearing a mask into the facility. The facility is still doing all they can to keep the facility sanitized and doing all they can to keep the facility open. The Board thanked the staff on doing such a fabulous job.

NEXT REGULAR BOARD MEETING, MAY 19, 2021 @ 7:00 PM

ADJOURN

The Regular Meeting was adjourned at 7:58 p.m.

Date: _____
Laurie Stringham – Chair

Date: _____
Jeff Monson – Vice-Chair

Date: _____
Jeff Perry – Trustee

MINUTES FOR THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
OF THE OQUIRRH RECREATION AND PARKS DISTRICT
WEDNESDAY MARCH 17, 2021
ELEMENT EVENT CENTER
5658 S COUGAR LANE (4800 WEST),
KEARNS, UTAH

Present:

Laurie Stringham, Chair
Jeff Monson, Vice-Chair
Jeff Perry, Trustee

Staff Present:

Kevin Schmidt – Executive Director
Teejay Millar – Controller/Assistant Director
Chris Johnson – Accountant/HR Specialist
Brad Peercy – Aquatics Manager
Kurt Warren – Facilities Manager
Jacque Wardle – Recreation Manager
Sam Page – Operations Manager - Excused
Steve Cook – Marketing Manager

Others Present:

CALL TO ORDER

Chair Stringham called the Regular Board Meeting to order at 07:05 p.m.

CITIZEN’S COMMENT

Chair Stringham welcomed all to the meeting and solicited any public comment. There was no public present.

APPROVAL OF MINUTES

After a brief discussion, Vice-Chair Monson moved to approve the minutes for the following meetings:

February 17, 2021 - Working Board Meeting
February 17, 2021 - Regular Board Meeting

Trustee Perry seconded the motion. Motion carried unanimously with Chair Stringham, Vice-Chair Monson and Trustee Perry voting “Aye.”

(The process for the minutes for each board meeting is as follows: Minutes are taken at each Board meeting and prepared for the Board to review for accuracy and completeness. The minutes are then e-mailed to each Board member. The Board members review the minutes and make any

necessary changes, which are then e-mailed back to Ms. Johnson who is to prepare them for Board approval at the next regular Board meeting).

APPROVAL OF PAYABLES & FINANCIALS

After review, Trustee Perry made a motion to ratify the March 03, 2021 payables in the amount of \$62,502.46. Vice-Chair Monson seconded the motion. Motion carried unanimously with Chair Stringham, Vice-Chair Monson and Trustee Perry voting “Aye.”

After review, Trustee Perry made a motion to ratify the February 17, 2021 payables in the amount of \$104,596.02. Vice-Chair Monson seconded the motion. Motion carried unanimously with Chair Stringham, Vice-Chair Monson and Trustee Perry voting “Aye.”

Mr. Millar reported on the February Financials, he discussed the high and lows for the month in the working meeting. Along with the update and progress of the 2020 audit. Vice-Chair Monson moved to approve the February financials as presented with the exception of the income statement which will be approved once the 2020 audit is approved. Trustee Perry seconded the motion. Motion carried unanimously with Chair Stringham, Vice-Chair Monson and Trustee Perry voting “Aye.”

FRAUD RISK REPORT AUDIT

Mr. Millar Discussed the Fraud Risk Report Audit. He reported on several items from the check list the State Auditor’s Office. The Board, Mr. Schmidt and Mr. Millar discussed, the new Policies.

Vice-Chair Monson made a motion to approve Policy # 1.12.2.3.1 – the Employee Ethics with the suggestion of one change, Trustee Perry seconded the motion. Motion carried unanimously with Chair Stringham, Vice-Chair Monson and Trustee Perry voting “Aye.”

The Board reviewed and discussed Policy 1.31.2.4 the New Purchasing Card Use and Policy 1.31.2.7 Reporting Fraud or Abuse. After a brief discussion concerning the policies, they asked Mr. Schmidt and Mr. Millar to review and make changes and will review and possible approval at a later date.

PERFECT MIND UPDATE

Mr. Millar did a presentation on PerfectMind, for the Board to see the progress and he let them know the facility will be going live on Monday March 22, 2021. He Also did a presentation on Paychex, the new payroll system.

MANAGER REPORTS

FACILITIES

Mr. Warren reported on projects for the facility. Mr. Warren discussed the new daytime custodial employee. They are really appreciated of the work she does. He asked if they had any other questions.

RECREATION

Ms. Wardle asked the Board if they had any questions regarding her report. Ms. Wardle turned the Kids Camp summer program over to Ms. Tasha Rose her new supervisor for the weight room, Ms. Wardle discussed the pickleball tournament along with several other programs in her department. She reported that there will be a summer lunch program located at the park this summer, she received this information this morning.

AQUATICS

Mr. Peercy reported on the general attendance is in the 50-60% range still a little down. He reported on activities in the aquatics department and stated that the other programs have been a little busier with other pools limiting time at their facilities. Mr. Peercy discussed reading and Water Safety week awareness and is working with Audrey and the Kearns Library. When the kids read a certain amount of time they can color a fish picture and they will receive a free pass for swimming. Being more adaptive has brought in extra revenue for the facility.

OPERATIONS

Mr. Schmidt excused Ms. Page and ask the Board if they had any questions on the incidents/accidents and there were no security reports. The Board had no questions concerning the reports. Mr. Schmidt let the Board know Ms. Page is working with her staff to implement the new program.

MARKETING

Mr. Cook reported on various other projects. Mr. Cook let the Board know they would be doing a drive thru Easter egg drive thru. Mr. Cook discussed various other events for Marketing and Group sales. He reported that they would be bringing back Friday Night Flicks. Mr. Cook is also looking forward to the summer and large groups events.

EXECUTIVE DIRECTOR REPORT

Mr. Schmidt reported that most of the items were discussed in the working meeting. He also reported he went to a Parks are Rec meeting, he discussed the information he received and the resources available for the program in our area. Mr. Schmidt reported he is working with the County on the elections, he is still waiting on the County to contact him. There is a meeting tomorrow for discussions.

Consideration of Acquisition of Real Property & Personnel Matters (Possible Closed Meeting)

Chair Stringham moved for a closed session at 8:13 p.m. to discuss the possible sale or transfer of an interest in real property held by the Oquirrh Recreation and Parks District as allowed by the Utah Code and to discuss the character, competence or physical or mental health of an individual. Vice-Chair Monson seconded the motion. The motion carried unanimously with Chair Stringham, Vice-Chair Monson and Trustee Perry voting "Aye."

Chair Stringham motioned to come out of closed session at 8:47 p.m. Chair Stringham reported that the Board has reviewed the request for appeal from Mr. Vesock and stated that upon

reviewing the appeal provided to the Oquirrh Recreation and Parks District Board of Trustee on March 7, 2021 regarding the termination of employment, the notice of trespass warning and other documentation; the KOPFC Board of Trustee has decided to affirm the termination and the notice of trespass warning. Vice-Chair Monson seconded the motion. Motion carried unanimously with Chair Stringham, Vice-Chair Monson and Trustee Perry voting “Aye.”

NEXT REGULAR BOARD MEETING, APRIL 21, 2021 @ 7:00 PM

ADJOURN

The Regular Meeting was adjourned at 8:48 p.m.

Date: _____
Laurie Stringham – Chair

Date: _____
Jeff Monson – Vice-Chair

Date: _____
Jeff Perry – Trustee

MINUTES FOR THE WORKING MEETING OF THE BOARD OF TRUSTEES
OF THE OQUIRRH RECREATION AND PARKS DISTRICT
WEDNESDAY MARCH 17, 2021
ELEMENT EVENT CENTER
5658 S COUGAR LANE (4800 WEST),
KEARNS, UTAH

Present:

Laurie Stringham, Chair
Jeff Monson, Vice-Chair
Jeff Perry, Trustee

Staff Present:

Kevin Schmidt - Executive Director
Teejay Millar – Controller/Assistant Director
Chris Johnson – Accountant/HR Specialist

Others Present:

CALL TO ORDER

Chair Stringham called the meeting to order at 6:19 PM. Chair Stringham turned the time over to Mr. Schmidt for general discussions.

Discussion of Operational Issues

Mr. Schmidt reported on April 5th the facility will be changing our operational hours. There was a general discussion between staff present and the Board about the new COVID-19 updates and changes coming on April 10, 2021. The Board discussed what options the management and staff could take to help keep the numbers down and not have the facility become a hotspot for an increase in the virus. The Board and staff discussed what options the facility could take to abide by the rules mandated from the Health Department.

Mr. Millar reported he would discuss the new program Perfect Mind software and Paychex. He then discussed and answered questions on the payables list. Mr. Millar reported on the Financials, he reported on the trends and changes he discussed the expenses, revenues. He reported on admissions, and membership and reported on how the facility has progressed by going online to help increase the revenue. He reported on the other departments and some of the increases in revenues with Aquatics swim Lesson, KYAT, and marketing. He discussed the expenses and explained some of the reason was due to timing. He moved on by discussing the capital item list and what work is currently being worked on.

Mr. Millar discussed the Fraud Risk required by the State Auditor's Office. Mr. Millar and Mr. Schmidt discussed the new Policies that will be reviewed and discussed in the Regular meeting.

Chair Stringham declared the working meeting to be adjourned at 7:02 p.m.

Date: _____

Laurie Stringham – Chair

Date: _____

Jeff Monson – Vice-Chair

Date: _____

Jeff Perry – Trustee

MINUTES FOR THE WORKING MEETING OF THE BOARD OF TRUSTEES
OF THE OQUIRRH RECREATION AND PARKS DISTRICT
WEDNESDAY FEBRUARY 17, 2021
ELEMENT EVENT CENTER
5658 S COUGAR LANE (4800 WEST),
KEARNS, UTAH

Present:

Laurie Stringham, Chair
Jeff Monson, Vice-Chair
Jeff Perry, Trustee

Staff Present:

Kevin Schmidt - Executive Director
Teejay Millar – Controller/Assistant Director
Chris Johnson – Accountant/HR Specialist

Others Present:

Jim Vesock

CALL TO ORDER

Chair Stringham called the meeting to order at 6:16 PM. Chair Stringham turned the time over to Mr. Schmidt to discuss operational issues.

Discussion of Operational Issues

Mr. Schmidt stated he has been working with the Kearns Community Council, Metro Township and Salt Lake County in working with them to help with an Easter Activity. He discussed various ideas with PEHP, and other amenities to help boost the Health and moral within the facility. He discussed, a Management Retreat for Managers, Full-Time Employees and Several Department Supervisors. Mr. Schmidt let the Board know the facility would be hosting the 6A State Championship Swim Meet this Friday and Saturday, along with the 2nd Tri Series on Saturday.

Mr. Millar reported he is working on going live with some of the programs in the Perfect Mind software and stated they are looking at March 4th as the live date. He then discussed the progress on how they will complete the PerfectMind rollout, and how the facility is going to implement the move in more than one stages.

Mr. Millar discussed the Financials, he reported to the Board several changes he made to the financial reports and statements, giving them a more accurate look at the expenses, revenues and how they are categorized and where they are being spent. He discussed the admissions, and membership and reported on how the facility has progressed backwards from what was

originally budgeted, letting them know that revenue was down. He reported how he and Mr. Schmidt were meeting with the managers and are monitoring each departments expenses and revenues, on how and what is being spent and revenues received.

Chair Stringham declared the working meeting to be adjourned at 6:42 p.m.

Date: _____
Laurie Stringham – Chair

Date: _____
Jeff Monson – Vice-Chair

Date: _____
Jeff Perry – Trustee

MINUTES FOR THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
OF THE OQUIRRH RECREATION AND PARKS DISTRICT
WEDNESDAY, FEBRUARY 17, 2021
ELEMENT EVENT CENTER
5658 S COUGAR LANE (4800 WEST),
KEARNS, UTAH

Present:

Laurie Stringham, Chair
Jeff Monson, Vice-Chair
Jeff Perry, Trustee

Staff Present:

Kevin Schmidt – Executive Director
Teejay Millar – Controller/Assistant Director
Chris Johnson – Accountant/HR Specialist
Brad Peercy – Aquatics Manager
Kurt Warren – Facilities Manager
Jacque Wardle – Recreation Manager - Excused
Sam Page – Operations Manager
Steve Cook – Marketing Manager

Others Present:

Jim Vesock

CALL TO ORDER

Chair Stringham called the Regular Board Meeting to order at 07:02 p.m.

CITIZEN’S COMMENT

Chair Stringham welcomed all to the meeting and solicited any public comment. Mr. Vesock commented on various issues concerning employee conduct, letting the Board know his personal opinions.

APPROVAL OF MINUTES

After a brief discussion, Vice-Chair Monson moved to approve the minutes for the following meetings:

January 20, 2021 - Working Board Meeting
January 20, 2021 - Regular Board Meeting

Trustee Perry seconded the motion. Motion carried unanimously with Chair Stringham, Vice-Chair Monson and Trustee Perry voting “Aye.”

(The process for the minutes for each board meeting is as follows: Minutes are taken at each Board meeting and prepared for the Board to review for accuracy and completeness. The minutes

are then e-mailed to each Board member. The Board members review the minutes and make any necessary changes, which are then e-mailed back to Ms. Johnson who is to prepare them for Board approval at the next regular Board meeting).

APPROVAL OF PAYABLES & FINANCIALS

After review, Trustee Perry made a motion to ratify the February 03, 2021 payables in the amount of \$103,926.89. Vice-Chair Monson seconded the motion. Motion carried unanimously with Chair Stringham, Vice-Chair Monson and Trustee Perry voting “Aye.”

After review, Trustee Perry made a motion to ratify the February 17, 2021 payables in the amount of \$132,702.95. Vice-Chair Monson seconded the motion. Motion carried unanimously with Chair Stringham, Vice-Chair Monson and Trustee Perry voting “Aye.”

Mr. Millar reported on the January Financials, he discussed the high and lows for the month. He reported the membership and admissions continue to be lower and will discuss with managers on a regular basis. Mr. Millar discussed some of the Capital projects. Mr. Millar discussed the progress of the 2020 audit. Vice-Chair Monson moved to approve the November financials as presented. Trustee Perry seconded the motion. Motion carried unanimously with Chair Stringham, Vice-Chair Monson and Trustee Perry voting “Aye.”

MANAGER REPORTS

MARKETING

Mr. Cook reported on the 2nd Tri-Series for 2021. He let the Board know that all went well. He then discussed various other projects. Mr. Cook discussed the option for 2021 Fire Water and Ice Festival. He asked the Board what their thoughts are concerning the Event in light of the current Covid-19 situation. The Board discussed the option of not having the event another year for circumstance not under our control. Trustee Perry moved to postpone FWI for 2021. Vice-Chair Monson seconded the motion. Motion carried unanimously with Chair Stringham, Vice-Chair Monson and Trustee Perry voting “Aye.”

Mr. Cook discussed various other events for Marketing and Group sales. He’s also looking forward to the summer events and events for large Groups.

FACILITIES

Mr. Warren reported on projects for the facility. Mr. Warren also discussed the plastering of the outdoor pools; the company is preparing the area for a re-plaster in the early spring. He then discussed several other repair and maintenance items in the facility department that have been completed. Chair Stringham asked about the new LED lights Mr. Percy and Mr. Warren stated they like the new lights and said they are a bit brighter.

RECREATION

Mr. Schmidt let the Board Ms. Wardle was excused. Ms. Wardle is working on the Commit to be fit program which is doing very well. Ms. Tasha Rose is a new supervisor for the weight room, she has been doing fitness orientations to show patrons how to use the equipment the correct way.

Ms. Wardle has a pickle ball tournament at the end of this month. Ms. Wardle has been working on summer kids camp for the summer. Ms. Wardle also found out that the oval will be limiting the number of participants. She is looking into opening more half day slots to make up revenue.

Chair Stringham gave a shout to the Recreation Department for all the help her employees had done when the tour come through, Ms. Stringham's group was very pleased with the overall outcome of the tour.

AQUATICS

Mr. Percy reported on the attendance and let the Board know January 2020 was one of our very best months, along with January of 2019. He reported on activities in the aquatics department and stated that the pools have been a little busier with other pools limiting time at their facilities. Mr. Percy stated that being more adaptive has brought in extra revenue for the facility.

He let the Board know that they did not have as many participates due to the limit from the Health Department. He discussed various other programs and activities in his department and the struggles he is having with the limited availability of the number of patrons allowed in the facility. The Facility will be hosting the 6A High School State Championship, without any spectators, it will however be streamed for family members and others interested.

OPERATIONS

Ms. Page ask the Board if they had any questions on the incidents/accidents and there were no security reports. The Board had no questions concerning the reports. Ms. Page reported the breakdown of the memberships reported they were down from previous months. She reported other areas in her department. Ms. Page let Mr. Perry know there was 101 days until we will be open for the summer.

EXECUTIVE DIRECTOR REPORT

Mr. Schmidt will continue to meet with key staff and meeting more regularly with management and adjust what is happening with finances. Mr. Schmidt met with the Oval and the facility and Oval will be doing the Friday Night Flicks, they are currently working out a schedule for those events. PerfectMind progress was updated in the working meeting, the payroll system will be changing within the month. Mr. Schmidt encouraged the Board to use the facility and write a shout-out to recognize staff and all the work they accomplish. The Board agreed. Vice-Chair Monson did a shout- to All Staff on what a fabulous job everyone is doing.

Chair Stringham met with Parks are Rec – Mental health aspects – calendar resource and programs in our area. URPA may be the sponsor for that connection which would be working on programs which include several entities. Would like to know what we can offer for families and individuals in need.

Consideration of Acquisition of Real Property & Personnel Matters (Possible Closed Meeting)

Vice-Chair Monson moved for a closed session at 7:54 p.m. to discuss the possible sale or transfer of an interest in real property held by the Oquirrh Recreation and Parks District as allowed by the Utah Code and to discuss the character, competence or physical or mental health

of an individual. Trustee Perry seconded the motion. The motion carried unanimously with Chair Stringham, Vice-Chair Monson and Trustee Perry voting “Aye.”

After a brief break Chair Stringham called the closed meeting to order at 8:04 PM

Chair Stringham motioned to come out of closed session at 9:27 p.m. Vice-Chair Monson seconded the motion. The motion carried unanimously with Chair Stringham, Vice-Chair Monson and Trustee Perry voting “Aye.”

OTHER

After Discussion on the Current Mask Policy, Vice-Chair Monson made a motion to the current policy reiterating as to the understanding on wearing masks in the facility and to revisit the policy and respond to include the guidelines from the County Health Department. In conjunction with how it affects the facilities rules on wearing a mask. Trustee Perry seconded the motion. Motion carried unanimously with Chair Stringham, Vice-Chair Monson and Trustee Perry voting “Aye.”

NEXT REGULAR BOARD MEETING, MARCH 17, 2021 @ 7:00 PM

ADJOURN

The Regular Meeting was adjourned at 9:29 p.m.

Date: _____

Laurie Stringham – Chair

Date: _____

Jeff Monson – Vice-Chair

Date: _____

Jeff Perry – Trustee

MINUTES FOR THE WORKING MEETING OF THE BOARD OF TRUSTEES
OF THE OQUIRRH RECREATION AND PARKS DISTRICT
WEDNESDAY FEBRUARY 17, 2020
ELEMENT EVENT CENTER
5658 S COUGAR LANE (4800 WEST),
KEARNS, UTAH

Present:

Laurie Stringham, Chair
Jeff Monson, Vice-Chair
Jeff Perry, Trustee

Staff Present:

Kevin Schmidt - Executive Director
Teejay Millar – Controller/Assistant Director
Chris Johnson – Accountant/HR Specialist

Others Present:

Jim Vesock

CALL TO ORDER

Chair Stringham called the meeting to order at 6:15 PM. Chair Stringham turned the time over to Mr. Schmidt to discuss operational issues.

Discussion of Operational Issues

Mr. Schmidt reminded the Board that each of them needed to complete the Board Certification for the year. He also discussed agenda items from the regular Board meeting. He asked the Board if they had any questions or would like to add future agenda items. He turned the time over to Mr. Millar to discuss the payables and financial.

Mr. Millar reported on a couple of large payments for the annual loan, the boilers for the outdoor pools, along with other capital projects. Mr. Millar stated he has completed the November financials but did not include them in this packet, he then discussed the expenses and let the Board know that the revenues and memberships were down. He reported that Mr. Warren has been working ways to save money on the capital improvement projects.

Mr. Millar reported he is working with the attorney on the status for the Perfect Mind software and stated they are looking at ways to improve the situation. He then discussed the progress of the Perfect Mind situation, the Board, Mr. Millar and Mr. Schmidt discussed the reason they did not move forward with the lawsuit and how they came to the decision to move forward and do a workaround. Mr. Millar stated that things are moving forward, and the program will work it is just not what was wanted or work as the company stated it would.

Mr. Schmidt let the Board know he has invited Green Play LLC via zoom. Green Play introduced the company and discussed ideas on cost recovery and resource management. This approach would help everyone learn how to focus on and help the District use the resources they currently have to fund and allocate money to the necessities of making the business run at a level the facility and the community can afford.

Chair Stringham declared the working meeting to be adjourned at 7:09 p.m.

Date: _____

Laurie Stringham – Chair

Date: _____

Jeff Monson – Vice-Chair

Date: _____

Jeff Perry – Trustee

MINUTES FOR THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
OF THE OQUIRRH RECREATION AND PARKS DISTRICT
WEDNESDAY, JANUARY 20, 2021
ELEMENT EVENT CENTER
5658 S COUGAR LANE (4800 WEST),
KEARNS, UTAH

Present:

Laurie Stringham, Chair
Jeff Monson, Vice-Chair
Jeff Perry, Trustee

Staff Present:

Kevin Schmidt – Executive Director
Teejay Millar – Controller/Assistant Director
Chris Johnson – Accountant/HR Specialist
Brad Peercy – Aquatics Manager
Kurt Warren – Facilities Manager
Jacque Wardle – Recreation Manager
Sam Page – Operations Manager
Steve Cook – Marketing Manager

Others Present:

Jim Vesock

CALL TO ORDER

Chair Stringham called the Regular Board Meeting to order at 7:10 p.m.

CITIZEN’S COMMENT

Chair Stringham welcomed all to the meeting and solicited any public comment. Mr. Vesock reported on issues at the facility, the employees, the equipment, the shower stall curtains, the restrooms and all that needs to be fixed throughout, he would like the Board to fix these issues. Chair Stringham ask Mr. Schmidt to follow-up with the concerns of Mr. Vesock.

APPROVAL OF MINUTES

After a brief discussion, Vice-Chair Monson moved to approve the minutes for the following meetings:

December 02, 2020 - Working Board Meeting
December 02, 2020 - Regular Board Meeting

Trustee Perry seconded the motion. Motion carried unanimously with Chair Stringham, Vice-Chair Monson and Trustee Perry voting “Aye.”

(The process for the minutes for each board meeting is as follows: Minutes are taken at each Board meeting and prepared for the Board to review for accuracy and completeness. The minutes are then e-mailed to each Board member. The Board members review the minutes and make any necessary changes, which are then e-mailed back to Ms. Johnson who is to prepare them for Board approval at the next regular Board meeting).

APPROVAL OF PAYABLES & FINANCIALS

After review, Trustee Perry made a motion to ratify the December 16, 2020 payables in the amount of \$141,016.26. Vice-Chair Monson seconded the motion. Motion carried unanimously with Chair Stringham, Vice-Chair Monson and Trustee Perry voting “Aye.”

After review, Trustee Perry made a motion to ratify the January 06, 2021 payables in the amount of \$526,216.62. Vice-Chair Monson seconded the motion. Motion carried unanimously with Chair Stringham, Vice-Chair Monson and Trustee Perry voting “Aye.”

After review, Trustee Perry made a motion to approve the January 20, 2021 payables in the amount of \$132,931.91. Vice-Chair Monson seconded the motion. Motion carried unanimously with Chair Stringham, Vice-Chair Monson and Trustee Perry voting “Aye.”

Mr. Millar reported on the November Financials, he discussed the high and lows for the month. He reported the membership and admissions continue to be low with a 79% of expectation. Overall, the expenses were ahead of schedule and thank staff for working on reducing the expenses. Chair Stringham stated we would hold off on approving the December Financials until the 2020 audit is complete. Vice-Chair Monson moved to approve the November financials as presented. Trustee Perry seconded the motion. Motion carried unanimously with Chair Stringham, Vice-Chair Monson and Trustee Perry voting “Aye.”

MANAGER REPORTS

OPERATIONS

Ms. Page ask the Board if they had any questions on the incidents/accidents and the security report. The Board had no questions concerning the reports. Ms. Page reported memberships were down. She reported other areas in her department. She reported on the Navy recruits that are attending the facility and let them know that her and Mr. Schmidt are working with the Chief to get their training policies and procedures.

MARKETING

Mr. Cook reported on the first Tri-Series for 2021. He let the Board know that all went well. He then discussed various other projects. Mr. Cook discussed the option for 2021 Fire Water and Ice Festival. He asked the Board what their thoughts are concerning the Event in light of the current Covid-19 situation. He asked that they let him know what their thoughts were and how to proceed. He discussed the fitness challenge for February and group sales bookings.

FACILITIES

Mr. Warren reported to the Board concerning the lighting. Mr. Warren also discussed the plastering of the outdoor pools; the company is preparing the area to plaster in the early spring. He then discussed several other repair and maintenance items in the facility department that have been completed.

RECREATION

Ms. Wardle reported on the reservation for all programs. She discussed how the patrons are being affected by the reservations. Ms. Wardle let the Board know, all is going well with the reservations and we are following the Health Departments rules and regulations. She discussed Pickleball and how well the program is doing. She asked if the Board had any questions from the recreation department.

AQUATICS

Mr. Peercy reported on the attendance and let the Board know December was 56 % compared to 2019. He reported on activities in the aquatics department, he let them know that some of the programs had to be canceled due to lack of participation. He discussed the Holiday open. He let the Board know that they did not have as many participates due to the limit from the Health Department. He discussed various other programs and activities in his department and the struggles he is having with the limited availability of the number of patrons allowed in the facility. Water Polo Clubs across the state did a food drive for the Kearns High School Food Bank. The combined Clubs raised 5200 lbs. of Food and \$17,608.00 in funds which were distributed throughout the Kearns and surrounding community, the money was given to the Granite Foundation for distribution.

Discussion and possible action regarding the appointing of a Clerk and Treasurer per Utah Code

The Board, Mr. Millar and Mr. Schmidt discussed the appointment of the Treasurer and Clerk for the District according to Utah Code. Chair Stringham moved to appoint The Executive Director Mr. Schmidt as the District Treasurer and appoint Mr. Millar as the District Clerk. Vice-Chair Monson Seconded the Motion. Motion carried unanimously with Chair Stringham, Vice-Chair Monson and Trustee Perry voting “Aye.”

Discussion of the Friends of Oquirrh Recreation and Parks District

Mr. Schmidt and the Board discussed the direction of the Friends of Oquirrh Recreation and Parks District. Board. They discussed how to go about recruiting and appointing a new Board to run the 501 (C) 3, and who would be interested in the being on the committee. Chair Stringham stated that she would get information needed and the Board would discuss at a later date.

EXECUTIVE DIRECTOR REPORT

Mr. Schmidt discussed the strip of land that we use between the county property and the facility that uses the driveway. Chair Stringham stated that she would get the information needed and let Mr. Schmidt follow through with it. Mr. Schmidt then discussed URPA and let them know it was moved from March to August. He discussed the Aquatics conference retreat would be hosted by

the facility. He also let the Board know he attended the Metro Township Meeting, he then reported on the information received from that meeting.

Mr. Schmidt discussed reoccurring themes from meeting with staff members and introduced an appreciation program called shout-out to recognize staff and all the work they accomplish. He then challenged the Board to do at least two shoutouts a month. The Board agreed.

NEXT REGULAR BOARD MEETING, FEBRUARY 17, 2021 @ 7:00 PM

ADJOURN

The Regular Meeting was adjourned at 8:43 p.m.

Date: _____

Laurie Stringham – Chair

Date: _____

Jeff Monson – Vice-Chair

Date: _____

Jeff Perry – Trustee