

MINUTES FOR THE REGULAR MEETING OF THE BOARD OF TRUSTEES  
OF THE OQUIRRH RECREATION AND PARKS DISTRICT  
WEDNESDAY DECEMBER 11, 2024  
ELEMENT EVENT CENTER – NORTH BALLROOM  
5658 S COUGAR LANE (4800 WEST),  
KEARNS, UTAH 84118

Present:

Wade Wright, Chair  
Jeff Monson, Vice Chair  
David Howick, Trustee

Staff Present:

Kevin Schmidt, Executive Director  
Danielle Norman, Controller  
Chris Johnson, Accountant/HR Specialist  
Kurt Warren, Facilities Manager  
Josh Lawrence HR Manager

Others Present:

CALL TO ORDER

Chair Wright called the Public Hearing and Regular Board Meeting to order at 6:00 p.m.

Pledge of Allegiance

Citizens Comment

Chair Wright solicited public comments, there were no public or citizen comments.

Public Hearing on the 2025 Oquirrh Recreation and Parks District Budget and Fees

Chair Wright opened the meeting to the public hearing about the proposed 2025 budget and fees at 6:01 and asked if there were any comments. There was no public present. He then turned the time over to Ms. Norman to discuss the 2025 Budget. She discussed the financial status of the facility and the projects that are currently in the Capital Budget. She discussed a few line items, expenses and revenues for the upcoming year.

The Board and staff present discussed the budget, asked and answered several questions. Chair Wright thanked staff, for all those who were involved in the process. Trustee Howick asked Ms. Norman about the merchant fees. Chair Wright moved to close the Public Hearing at 6:15 PM.

Consideration and Recommendation to Approve Expenditures over \$60,000

The Board and Staff discussed the Olympus Insurance quote. Mr. Lawrence discussed Liability and Workers Compensation Insurance and stated the amount went up 2.8% from the previous

year. The Board asked if Mr. Lawrence felt this was inline. Mr. Lawrence stated he feels the rates are in line with the industry.

Vice-Chair Monson moved to approve the Olympus Insurance Policy in the amount of \$182,827.00. Chair Wright seconded the motion. Motion carried unanimously:

Chair Wright, Aye  
Vice-Chair Monson, Aye  
Trustee Howick, Aye

#### Discussion and Approval of the 2025 Oquirrh Recreation and Parks District Budget and Fees – Resolution 2024-03

After a brief discussion, Vice-Chair Monson moved to approve the Resolution adopting the 2025 Budget and fee schedule for the Oquirrh Recreation and Parks District Resolution # 2024-03 as presented with all the information that was presented, effective January 1, 2025. Chair Wright seconded the motion. Motion passed with votes presented below:

Chair Wright, Aye  
Vice Chair Monson, Aye  
Trustee Howick, Abstain

#### MANAGER REPORTS & EXECUTIVE DIRECTOR REPORT

Chair Wright stated the Manager reports were given in written form.

Trustee Howick asked several questions concerning some of the reports and the attendance in programs that have been decreasing. The Board and staff discussed the reason and how to increase the attendance in those programs. They discussed the demographics of the district boundaries, what has changed in the industry along with several other changes.

Mr. Schmidt discussed the air support structure for the outdoor rec pool. The project is starting to move forward. We have received some of the equipment needed to start the process. He updated the Board on the progress and timeline.

Mr. Schmidt, Mr. Warren and Ms. Norman are in discussion with Summit Energy, the contract expires in March of 2025. Several other subjects, programs, and events were also discussed. Mr. Schmidt then updated the Board on the .gov change and we have been approved for oquirrhrec.gov.

#### Possible Closed Meeting:

Vice-Chair Monson moved to go into closed session at 7:08 pm to discuss (litigation, property acquisition or the character and professional competence or physical health of an individual). Chair Wright Chair Wright seconded the motion. Motion carried unanimously by those present:

Chair Wright, Aye  
Vice-Chair Monson, Aye  
Trustee Howick, Aye

No motions were made in the closed meeting.

Vice-Chair Monson moved to come out of a closed meeting at 7:34 pm. Chair Wright seconded the motion. Motion carried unanimously by those present:

Chair Wright, Aye  
Vice-Chair Monson, Aye  
Trustee Howick, Aye

Chair Wright noted we came back into Regular Meeting at 7:34.

#### APPROVAL OF MINUTES

After a brief discussion, Vice-Chair Monson moved to approve the minutes for the previously held meeting as written:

November 13, 2024 – Working Board Meeting  
November 13, 2024 – Regular Board Meeting

Chair Wright seconded the motion. Motion carried unanimously by those present:

Chair Wright, Aye  
Vice-Chair Monson, Aye  
Trustee Howick, Aye

#### APPROVAL OF PAYABLES & FINANCIALS

After review, Vice-Chair Monson motioned to ratify November 20, 2024, payable in the amount of \$91,658.47. Trustee Howick seconded the motion. Motion carried unanimously by those present:

Chair Wright, Aye  
Vice-Chair Monson, Aye  
Trustee Howick, Aye

After review, Vice-Chair Monson motioned to ratify December 04, 2024, payable in the amount of \$81,977.68. Chair Wright seconded the motion. Motion carried unanimously by those present:

Chair Wright, Aye  
Vice-Chair Monson, Aye  
Trustee Howick, Aye

#### Financials

Trustee Howick motioned to approve the November 2024 Financials as presented. Chair Wright seconded the motion. Motion carried unanimously by those present:

Chair Wright, Aye  
Vice-Chair Monson, Aye  
Trustee Howick, Aye

Discussion and Possible Approval of 2025 Board of Trustees Meeting Schedule

The Board discussed the 2025 Board meeting schedule, Vice-Chair Monson moved to approve the 2025 Business meetings as presented. Chair Wright seconded the motion. Motion carried unanimously

Chair Wright, Aye  
Vice Chair Monson, Aye  
Trustee Howick, Aye

Discussion and Possible Approval of 2025 Board of Trustees Positions

Vice-Chair Monson moved to approve the 2025 Board Positions and continue to rotate the Board positions as planned for 2025, Vice-Chair Monson would become Chair, Trustee Howick would be Vice-Chair, and Chair Wright would move to Trustee. Trustee Howick seconded the motion. Motion carried unanimously.

Chair Wright, Aye  
Vice Chair Monson, Aye  
Trustee Howick, Aye

Next regular Board Meeting is scheduled for January 15, 2025, at 6:00 PM

ADJOURN

Chair Wright stated the regular meeting was adjourned at 8:00 PM.

Date: \_\_\_\_\_

\_\_\_\_\_  
Wade Wright – Chair

Date: \_\_\_\_\_

\_\_\_\_\_  
Jeff Monson – Vice-Chair

Date: \_\_\_\_\_

\_\_\_\_\_  
David Howick – Trustee