

OQUIRRH RECREATION AND PARKS DISTRICT
MEETING OF THE BOARD OF TRUSTEES
The Element Event Center
5658 S Cougar Ln (4800 W), Kearns, Utah
December 7, 2022
WORKING MEETING

6:15 PM

1. General discussion.
2. Discussion of any items listed on the Regular Meeting Agenda – No action will be taken during the Working Meeting.
3. Future agenda items.

REGULAR MEETING

7:00 PM

1. Call to Order
2. Citizen's Comments
3. Public Hearing on the 2023 Oquirrh Recreation and Parks District Budget and Fees
4. Closing of Public Hearing
5. Discussion and Approval of the 2023 Oquirrh Recreation and Parks District Budget and Fees – Resolution 2022-5
6. Approval of Minutes
 - November 9, 2022 – Public Hearing
 - November 9, 2022 - Regular Board Meeting
7. Payables and Financials
 - Ratify November 16, 2022 Payables
 - Approval of December 7, 2022 Payables
 - Approval of Octobers 2022 Financials
 - November 2022 Financials will be moved to January's Board Meeting
8. Approval of 2023 Board of Trustees Meeting Schedule
9. Approval of 2023 Board of Trustees Positions
10. Appointment of Treasurer, Clerk and Assistant Clerk as per Utah Code (see Board Packet for page 4 from the Little Manual for Local and Special Service Districts)
11. Manager Reports
 - Aquatics Report
 - Marketing
 - HR
 - Facilities
 - Recreation
 - Operations – Membership Report, Accident/Incident Report Summary/Closing Report
12. Executive Director Report
 - Comp Pool Update
13. Adjourn

If you are planning to attend this meeting and due to disability, need assistance in understanding or participating in the meeting, please notify the District in advance of the meeting (Chris Johnson at 801-966-5555 ext. 140) and we will try to provide the assistance necessary. Oquirrh Recreation and Parks District does not discriminate on the basis of race, color, gender, national origin, religion, age, or disability in the employment or the provision of services. This may be an electronic meeting with one of the Trustees participating via electronic means.

CLOSED MEETING

8:00 PM

Closed meeting to discuss litigation, property acquisition or the character and professional competence or physical or mental health of an individual.

Kearns Oquirrh Park Fitness Center

Vision

Building healthy individuals, families, and community.

Mission

Our mission is to enhance healthy lifestyles for the community through quality programs, activities, facilities, and education in a safe, fun and friendly environment.

Values

- K** *Keeping in touch with our community*
- O** *Outstanding programs and staff*
- P** *Pride in what we do*
- F** *Fun activities for all*
- C** *Committed to do everything we can to make your visit a positive experience*

OQUIRRH RECREATION AND PARKS DISTRICT
MEETING OF THE BOARD OF TRUSTEES
The Element Event Center
5658 S Cougar Ln (4800 W), Kearns, Utah

NOVEMBER 09, 2022

REGULAR MEETING

6:00 PM

1. Call to Order
2. Public Comment – (Limit 3 Minutes)
3. Approval of Minutes
 - October 19, 2022 – Working Board Meeting
 - October 19, 2022 – Regular Board Meeting
4. Payables, Financials and Accounting
 - Ratification November 2, 2022 Payables
5. Discussion and Possible Approval of Starting Blocks
6. Discussion of 2023 Board Meeting Schedule
7. Discussion of 2023 Board Positions
8. 2023 Budget and Fees Discussion
9. Adjourn

POSSIBLE CLOSED MEETING

Closed meeting to discuss litigation, property acquisition or the character and professional competence or physical or mental health of an individual.

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OQUIRRH RECREATION AND PARKS DISTRICT
MEETING OF THE BOARD OF TRUSTEES
The Element Event Center
5658 S Cougar Ln (4800 W), Kearns, Utah

NOVEMBER 09, 2022

PUBLIC HEARING

7:00 PM

1. Call to Order
2. Public Hearing to receive citizen comment on the 2023 Property Tax Increase – (Time Limit 3 Minutes)
3. Consideration and Recommendation to Approve the Property Tax Increase, effective 2023; Resolution #2022-04
4. Close Public Hearing
5. Adjourn

**CONVENING
OF THE OQUIRRH RECREATION AND PARKS DISTRICT
BOARD OF TRUSTEES**

**NOVEMBER 2, 3rd, & 4th, 2022
AT THE UTAH ASSOCIATION OF SPECIAL DISTRICTS CONVENTION
DAVIS CONFERENCE CENTER, LAYTON, UTAH**

The Oquirrh Recreation and Parks District Board of Trustees will convene at the Utah Association of Special Districts Convention at the Davis Conference Center in Layton, Utah on Wednesday, November 2, 2022 from 1:00 – 5:00 pm. Thursday November 3, 2022 8:00-5:00 pm and Friday November 4, 8:00 to Noon. The purpose of the convention is to provide annual Board training and certification for Local Districts.

If you are planning to attend this meeting and due to disability, need assistance in understanding or participating in the meeting, please notify the District in advance of the meeting (Chris Johnson at 966-5555 ext. 140) and we will try to provide the assistance necessary. Oquirrh Recreation and Parks District does not discriminate on the basis of race, color, gender, national origin, religion, age, or disability in the employment or the provision of services. This may be an electronic meeting with one of the Trustees and others participating via electronic means.

OQUIRRH RECREATION AND PARKS DISTRICT

MEETING OF THE BOARD OF TRUSTEES

The Element Event Center

5658 S Cougar Ln (4800 W), Kearns, Utah

OCTOBER 19, 2022

WORKING MEETING

4:00 PM

1. General discussion
2. 2023 Tentative Budget discussion
3. Future agenda items
4. Discussion of any items listed on the Regular Meeting Agenda - No action will be taken during the Working Meeting.

REGULAR MEETING

7:00 PM

1. Call to Order
2. Citizen's Comments
3. Approval of Minutes
 - September 21, 2022 – Working Board Meeting
 - September 21, 2022 - Regular Board Meeting
 - September 27, 2022 – Special Board Meeting
4. Payables, Financials and Accounting
 - Ratification October 5, 2022 Payables
 - Approval of the October 19, 2022 Payables
 - Approval of the September 2022 Financials
5. Cancellation Report
6. Manager Reports
 - Marketing
 - Operations – Membership Report, Accident/Incident Report Summary
 - Aquatics Report – Attendance Report
 - Human Resource
 - Recreation
 - Facilities
7. Discussion and possible approval of the 2023 Tentative Budget and Fees
8. Executive Director's Report
9. Adjourn

POSSIBLE CLOSED MEETING

1. Closed meeting to discuss litigation, property acquisition or the character and professional competence or physical or mental health of an individual.

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Kearns Oquirrh Park Fitness Center

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OQUIRRH RECREATION AND PARKS DISTRICT
SPECIAL MEETING OF THE BOARD OF TRUSTEES
The Element Event Center
5658 S Cougar Ln (4800 W), Kearns, Utah

September 27, 2022 @ 5:30 PM

Agenda

SPECIAL MEETING

5:30 PM

1. Call to Order
2. Public Comment
3. Comp Pool – Discussion and possible action
4. Next Regular Board Meeting October 19, 2022
5. Adjourn

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OQUIRRH RECREATION AND PARKS DISTRICT

MEETING OF THE BOARD OF TRUSTEES

The Element Event Center
5658 S Cougar Ln (4800 W), Kearns, Utah

September 21, 2022

WORKING MEETING

6:15 PM

1. General discussion and future agenda items
2. Step in grade salary program
3. Discussion of any items listed on the Regular Meeting agenda - No Action will be taken during the Working Meeting

REGULAR MEETING

7:00 PM

1. Call to Order
2. Citizen's Comments
3. Approval of Minutes
 - August 17, 2022 – Working Board Meeting
 - August 17, 2022 – Regular Board Meeting
4. Payables and Financials
 - Ratify September 7, 2022 Payables
 - Approval of the September 21, 2022 Payables
 - August Financials
5. Manager Reports
 - Facilities
 - Marketing
 - Operations – Membership Report, Accident/Incident Report Summary
 - Aquatics Report – Attendance Report
 - Human Resource
 - Recreation
6. Comp Pool Update and Possible Action
7. Executive Director's Report
8. Adjourn

POSSIBLE CLOSED MEETING

8:00 PM

Closed meeting to discuss litigation, property acquisition or the character and professional competence or physical or mental health of an individual.

OQUIRRH RECREATION AND PARKS DISTRICT

MEETING OF THE BOARD OF TRUSTEES

The Element Event Center
5658 S Cougar Ln (4800 W), Kearns, Utah

August 17, 2022

WORKING MEETING

6:15 PM

1. General discussion and future agenda items
2. Discussion of any items listed on the Regular Meeting agenda - No Action will be taken during the Working Meeting

REGULAR MEETING

7:00 PM

1. Call to Order
2. Citizen's Comments
3. Approval of Minutes
 - July 20, 2022 – Working Board Meeting
 - July 20, 2022 – Regular Board Meeting
 - July 28, 2022 – Special Board Meeting
4. Payables and Financials
 - Ratify August 3, 2022 Payables
 - Approval of the August 17, 2022 Payables
 - June and July Financials
5. Approval of Executive Director Annual Review Increase
6. Oquirrh Recreation and Parks District intends to increase property taxes for 2023 by \$460,633.32 which is an approximate 12% increase. The purpose of the increase is to keep up with inflation, capital improvements, repairs and maintenance, operating and administrative costs.
7. Manager Reports
 - Recreation
 - Facilities
 - Marketing
 - Operations – Membership Report, Accident/Incident Report Summary
 - Aquatics Report – Attendance Report
 - Human Resource
8. Comp Pool Discussion
9. Executive Director's Report
10. Adjourn

POSSIBLE CLOSED MEETING

8:00 PM

Closed meeting to discuss litigation, property acquisition or the character and professional competence or physical or mental health of an individual.

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OQUIRRH RECREATION AND PARKS DISTRICT

MEETING OF THE BOARD OF TRUSTEES

The Element Event Center
5658 S Cougar Ln (4800 W), Kearns, Utah

July 20, 2022

WORKING MEETING

6:15 PM

1. General discussion and future agenda items
2. Discussion of any items listed on the Regular Meeting agenda - No Action will be taken during the Working Meeting

REGULAR MEETING

7:00 PM

1. Call to Order
2. Citizen's Comments
3. Approval of Minutes
 - June 15, 2022 – Working Board Meeting
 - June 15, 2022 – Regular Board Meeting
 - June 30, 2022 – Regular Board Meeting – Audit
 - June 30, 2022 – Working Board Meeting
4. Payables and Financials
 - Ratify July 6, 2022 Payables
 - Approval of the July 20, 2022 Payables
5. Manager Reports
 - Human Resource
 - Recreation
 - Facilities
 - Marketing
 - Operations – Membership Report, Accident/Incident Report Summary
 - Aquatics Report – Attendance Report
6. Executive Director's Report
7. Adjourn

POSSIBLE CLOSED MEETING

8:00 PM

Closed meeting to discuss litigation, property acquisition or the character and professional competence or physical or mental health of an individual.

If you are planning to attend this meeting and due to disability, need assistance in understanding or participating in the meeting, please notify the District in advance of the meeting (Chris Johnson at 801-966-5555 ext. 140) and we will try to provide the assistance necessary. Oquirrh Recreation and Parks District does not discriminate on the basis of race, color, gender, national origin, religion, age, or disability in the employment or the provision of services. This may be an electronic meeting with one of the Trustees participating via electronic means.

OQUIRRH RECREATION AND PARKS DISTRICT

MEETING OF THE BOARD OF TRUSTEES

The Element Event Center
5658 S Cougar Ln (4800 W), Kearns, Utah

June 15, 2022

WORKING MEETING

6:15 PM

1. General discussion and future agenda items
2. Discussion of any items listed on the Regular Meeting agenda - No Action will be taken during the Working Meeting

REGULAR MEETING

7:00 PM

1. Call to Order
2. Citizen's Comments
3. Approval of Minutes
 - May 18, 2022 – Working Board Meeting
 - May 18, 2022 – Regular Board Meeting
4. Payables and Financials
 - Ratify June 1, 2022 Payables
 - Approval of the June 15, 2022 Payables
 - Approval of the May 2022 Financials
 - Update on 2021 Audit
5. Manager Reports
 - Aquatics Report – Attendance Report
 - Human Resource
 - Recreation
 - Facilities
 - Marketing
 - Operations – Membership Report, Accident/Incident Report Summary
6. Executive Director's Report
7. Adjourn

POSSIBLE CLOSED MEETING

8:00 PM

Closed meeting to discuss litigation, property acquisition or the character and professional competence or physical or mental health of an individual.

OQUIRRH RECREATION AND PARKS DISTRICT

MEETING OF THE BOARD OF TRUSTEES

The Element Event Center
5658 S Cougar Ln (4800 W), Kearns, Utah

May 18, 2022

WORKING MEETING

6:15 PM

1. General discussion and future agenda items
2. Discussion of any items listed on the Regular Meeting agenda - No Action will be taken during the Working Meeting

REGULAR MEETING

7:00 PM

1. Call to Order
2. Citizen's Comments
3. Approval of Minutes
 - April 27, 2022 – Working Board Meeting
 - April 27, 2022 – Regular Board Meeting
4. Payables and Financials
 - Ratify May 4, 2022 Payables
 - Approval of the May 18, 2022 Payables
 - Approval of the April 2022 Financials
 - Update on 2021 Audit
5. Manager Reports
 - Recreation
 - Facilities
 - Marketing
 - Operations – Membership Report, Accident/Incident Report Summary
 - Aquatics Report – Attendance Report
 - Human Resource
6. Discussion and possible action regarding adding Juneteenth to 2.2.2.1 Designated Holidays
7. Appointment of UASD Board of Representative - Resolution 2022-1
8. Executive Director's Report
9. Adjourn

POSSIBLE CLOSED MEETING

8:00 PM

Closed meeting to discuss litigation, property acquisition or the character and professional competence or physical or mental health of an individual.

OQUIRRH RECREATION AND PARKS DISTRICT
MEETING OF THE BOARD OF TRUSTEES
The Element Event Center
5658 S Cougar Ln (4800 W), Kearns, Utah

April 27, 2022

WORKING MEETING

6:15 PM

1. General discussion and future agenda items
2. Staffing (summer status, pay rates, all staff meeting)
3. Discussion of any items listed on the Regular Meeting agenda - No Action will be taken during the Working Meeting

REGULAR MEETING

7:00 PM

1. Call to Order
2. Citizen's Comments
3. Approval of Minutes
 - March 23, 2022 – Working Board Meeting
 - March 23, 2022 – Regular Board Meeting
4. Payables and Financials
 - Ratify April 6, 2022 Payables
 - Approval of the April 20, 2022 Payables
 - Approval of the March 2022 Financials
 - Update on 2021 Audit
5. Manager Reports
 - Human Resource
 - Recreation
 - Facilities
 - Marketing
 - Operations – Membership Report, Accident/Incident Report Summary
 - Aquatics Report – Attendance Report
6. Discussion and possible action regarding adding Juneteenth to 2.2.2.1 Designated Holidays
7. Executive Director's Report
8. Adjourn

POSSIBLE CLOSED MEETING

8:00 PM

Closed meeting to discuss litigation, property acquisition or the character and professional competence or physical or mental health of an individual.

OQUIRRH RECREATION AND PARKS DISTRICT
MEETING OF THE BOARD OF TRUSTEES
The Element Event Center
5658 S Cougar Ln (4800 W), Kearns, Utah

March 23, 2022

WORKING MEETING

6:15 PM

1. General discussion and future agenda items
 - Discussion of Board Retreat
 - Cost Recovery Presentation
2. Discussion of any items listed on the Regular Meeting agenda - No Action will be taken during the Working Meeting

REGULAR MEETING

7:00 PM

1. Call to Order
2. Citizen's Comments
3. Approval of Minutes
 - February 16, 2022 – Working Board Meeting
 - February 16, 2022 – Regular Board Meeting
4. Payables and Financials
 - Ratify March 2, 2022 Payables
 - Approval of the March 16, 2022 Payables
 - Approval of the February 2022 Financials
 - Discussion of Summit Energy
5. Manager Reports
 - Recreation
 - Facilities – Comp Pool Structure Report
 - Marketing
 - Operations – Membership Report, Accident/Incident Report Summary
 - Aquatics Report – Attendance Report
 - Human Resource
6. Discussion and Decision on Bond Amount for Board of Trustees
7. Executive Director's Report
8. Adjourn

POSSIBLE CLOSED MEETING

8:00 PM

Closed meeting to discuss litigation, property acquisition or the character and professional competence or physical or mental health of an individual.

OQUIRRH RECREATION AND PARKS DISTRICT
MEETING OF THE BOARD OF TRUSTEES
The Element Event Center
5658 S Cougar Ln (4800 W), Kearns, Utah

February 16, 2022

WORKING MEETING

6:15 PM

1. General discussion and future agenda items
2. Discussion of any items listed on the Regular Meeting agenda - No Action will be taken during the Working Meeting

REGULAR MEETING

7:00 PM

1. Call to Order
2. Citizen's Comments
3. Oath of Office for New Board Member Wade Wright
4. Approval of Minutes
 - January 19, 2022 – Working Board Meeting
 - January 19, 2022 – Regular Board Meeting
 - February 7, 2022 – Convening of the Board
 - February 10, 202 – Convening of the Board
5. Payables and Financials
 - Ratify February 2, 2022 Payables
 - Approval of the February 16, 2022 Payables
 - Approval of the January 2022 Financials
 - Draft of December 2021 Financials
6. Manager Reports
 - Aquatics Report – Attendance Report
 - Operations – Membership Report, Accident/Incident Report Summary
 - Marketing
 - Facilities
 - Recreation
7. Discussion and possible action regarding the Bylaws & Fidelity Bond Amount
8. Executive Director's Report
9. Adjourn

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8:00 PM

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OQUIRRH RECREATION AND PARKS DISTRICT

MEETING OF THE BOARD OF TRUSTEES

The Element Event Center

5658 S Cougar Ln (4800 W), Kearns, Utah

January 19, 2022

Join Electronically

(Ctrl + Click or paste link below into web browser)

https://teams.microsoft.com/l/meetup-join/19%3ameeting_N2E5ZThkMjUtMTgxNy00MjY2LTk0YTMtMDM0MjFhMmExOGY1%40thread.v2/0?context=%7b%22Tid%22%3a%227519bbcf-dc68-45a7-b27d-5db225ad4eea%22%2c%22Oid%22%3a%22555ee648-b661-4729-8e80-8d0232e1359a%22%7d

WORKING MEETING

6:15 PM

1. General discussion and future agenda items
2. Discussion of any items listed on the Regular Meeting agenda - No Action will be taken during the Working Meeting

REGULAR MEETING

7:00 PM

1. Call to Order
2. Citizen's Comments
3. Oath of Office for New Board Member David Howick
4. Approval of Minutes
 - December 1, 2021 – Working Board Meeting
 - December 1, 2021 - Regular Board Meeting
5. Payables and Financials
 - Ratify December 15, 2021 Payables
 - Ratify January 5, 2022 Payables
 - Approval of the January 19, 2022 Payables
 - Approval of the November 2021 Financials
 - Draft of December 2021 Financials
6. Manager Reports
 - Operations – Membership Report, Accident/Incident Report Summary
 - Accounting
 - Marketing
 - Facilities
 - Recreation
 - Aquatics Report – Attendance Report
7. Discussion and possible action regarding the appointing of a Clerk and Treasurer per Utah Code (see Board Packet for page 4 from the Little Manual for Local and Special Service Districts).
8. Ratify updated policy 1.27: Employee and Trustee Memberships

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9. Executive Director's Report

10. Adjourn

POSSIBLE CLOSED MEETING

8:00 PM

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