Oquirrh Recreation and Parks District
KEARNS OQUIRRH PARK FITNESS CENTER

POSITION TITLE: Maintenance Level 1 (Part Time) DATE OF REVIEW:
COMPENSATION: Grade 7; $10.38 to $15.58/hr. DEPARTMENT: Physical Facilities

REPORTING RELATIONSHIPS:
POSITION REPORTS TO:
Physical Facilities Supervisor

POSITION PURPOSE:

Under the direction of the Physical Facilities Supervisor, perform activities to ensure the maintenance, cleanliness, and safety of the Fitness Center.

ESSENTIAL FUNCTIONS AND BASIC DUTIES:

1. Assist in keeping the Fitness Center clean
   a. Control odors in the facility by emptying trash, changing liners, cleaning garbage cans, and hauling trash out of the building
   b. Clean pools and spas using pool vacuum, nets, and brushes
   c. Clean and disinfect pool decks using proper procedures, chemicals, and equipment
   d. Clean and sweep trash in parking areas, sidewalks, planters, and outdoor pool areas
2. Assist in keeping the Fitness Center and grounds maintained
   a. Maintain lawns, shrubbery, trees, flowers, and grounds by mowing, edging, trimming, pruning, fertilizing, and weeding
   b. Maintain all facets of building maintenance including, but not limited to, carpets, wood floors, painting, patching, sealing, cement work, ceramic tile, and locker repair
   c. Maintain good pool and spa chemistry by checking and adjusting the PH, Chlorine PPM, HRR, ORP, Alkalinity, Calcium Hardness and TDS
   d. Clean and maintain pool equipment such as strainers, grids, chlorine feeders, acid pumps, and inline filters
   e. Assist the Physical Facilities Supervisor and/or Physical Facilities Manager with minor and major repairs to the facility
3. Perform periodic services according to a schedule established by the Physical Facilities Manager or as otherwise needed or advised
   a. Maintain sprinkling system to irrigate lawns, shrubbery, trees, and flowers
   b. Make any necessary repairs to keep grounds looking good and healthy
   c. Start up and drain irrigation systems as weather dictates
   d. Maintain electrical equipment, systems, and lighting by making minor repairs as needed
   e. Maintain doors including closers, latches, hinges, panic bars, and keying
   f. Maintain HVAC equipment by watching for and reporting problems observed
   g. Service equipment by lubricating parts, replacing belts, replacing filters, and making minor repairs and adjustments as needed
   h. Clean sidewalks and parking lot of snow, using plows, snow blowers, and shovels and ensure that there is a safe pathway from the parking lot to the Facility
   i. Maintain plumbing by making minor repairs to showers, sinks, toilets, pumps, and urinals
4. Other duties as assigned

QUALIFICATIONS:

Minimum Qualifications:

1. High School graduate or equivalent
2. At least 18 years of age
3. A valid Utah driver's license
4. Capable of lifting 100 lbs.
5. Ability to follow both written and verbal instructions
6. Ability to work independently
7. Knowledgeable in the types and use of machines, tools, and equipment related to maintaining a fitness center
8. Ability to relate well with supervisors, subordinates, co-workers, and the general public

Desired Qualifications:

1. Previous experience in the maintenance field
2. Additional training courses related to maintenance

WORKING CONDITIONS:

1. Willing and available to work early mornings, mid-day, evenings, weekends, and holidays
2. Occasional local travel
3. Light to heavy physical activity including climbing, stooping, kneeling, crouching, crawling, standing, walking, pushing, pulling, and lifting
4. Work both inside and outside being subject to extreme cold and heat
5. Work under hazardous conditions including high places, chemical exposures, electrical current, moving machinery, exposure to blood, etc.
6. Subject to fumes, odors, dusts, gases, and poor ventilation that could affect the skin or respiratory system

In accordance with the Americans with Disabilities Act, it is possible that requirements may be modified to reasonably accommodate disabled individuals. However, no accommodations will be made which may pose serious health or safety risks to the employee or others or which impose undue hardships on the organization.

Job descriptions are not intended and do not create employment contracts. The organization maintains its status as an at-will employer. Employees can be terminated for any reason not prohibited by law.